TOWN OF KIOWA MINUTES

FOR EMERGENCY MEETING

FEBRUARY 28TH, 2022 @ 6:30 P.M.

OR IMMEDIATELY FOLLOWING PWA MEETING

AT KIOWA CITY HALL

813 S. HARRISON ST

KIOWA, OK

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called the meeting to order @ 6:12 P.M.

**ROLL CALL:** Hatridge present, Hall absent, Peterson present, Vanblaricom present.

1. **Discussion and possible approval to close current General Fund account and open a new one.** Jerri Ellis, “I have been getting e-mails that our SAMs (duns number) needed to be updated. I received a call from JoMae this morning stating she has been receiving e-mails that we need to update it so she was making sure that we did because if we don’t then we aren’t eligible for grants and such so I had her forward me the e-mail she received. Kasey and I went and checked the mail and there was a postcard and it was talking about our SAMs number needing to be renewed so I called the number on our postcard. It had our cage number and duns number and was addressed to Deanna Sexton so I thought it was real. I went through the process with the lady on the phone she had all of our information for our town account and PWA account because you have to have separate numbers for each entity, continued with her and gave her our bank information to process an ACH payment. I received an e-mail for my receipt and then I went to do the P.O. on it and couldn’t find the company in our system so I started thinking something isn’t right so I had Kasey start looking things up and it showed up as fraud, as a fraudulent third party account; they take your money and never renew your duns number. So I called the bank and they put a stop payment but since the fraud company has all of our bank account information we have to close the account and open a new one.” Vanblaricom asks Ellis to explain what the duns number and SAMs is. Ellis stated the duns number is for our entity the Town of Kiowa for grants and different federal funding that we have and SAMs is the company that it is through, it stands for System for Award Management. We have a cage code and duns number and it is for federal, fema, and type of grants. The lady from the SAMs website we got in contact with sent us an email with a form we need to fill out to renew it and they charge $498.00 for each number. Peterson made the motion to approve to close current General Fund bank account #2088800 and open a new General Fund account at First Bank and have Meredith Hatridge, Kristi Hall, Kari Peterson, Reginia Vanblaricom, Jerri Ellis, and Leighanne Johnston on the account as signers. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.

**ADJOURN:** Peterson made the motion to adjourn @ 6:12 P.M. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.

**TIME ADJOURNED:** 6:13 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.