TOWN OF KIOWA MINUTES

FOR REGULAR MONTHLY MEETING

APRIL 27, 2023 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA REGULAR MEETING

AT THE KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 7:07 P.M.

**ROLL CALL:** Hall present, Peterson present, Vanblaricom absent, Sexton absent, Drake present.

**APPROVAL OF THE MINUTES:** No questions. Peterson made the motion to approve the minutes. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed not present for meeting but provided financial report. Peterson made the motion to approve the financial report. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.

**APPROVAL OF THE PURCHASES:** No questions. Peterson made the motion to approve the purchases. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.

**MAINTENANCE REPORT:** Mark Watkins, “We fixed four water leaks, put the tin horn in at the fire station, cleaning around city hall and weed eating, filled in several pot holes.”

**ANIMAL CONTROL REPORT:** No animals for the month.

**POLICE DEPARTMENT REPORT:** Jess Wilson, “We had about 323 contacts and 200 warnings. We did take a report of the air conditioner unit getting stolen from the pavilion at the cemetery but we don’t really know when it happened.”

**FIRE DEPARTMENT REPORT:** Clayton Nichols, “We had 6 calls for the month. Two medical, two grass fires, one false alarm fire alarm, and assisted Savanna on a MV accident.”

1. **Discussion and possible approval to vote in Mayor within the Board of Trustees.** Leighanne Johnston gave Trustees paper to write their vote on for Mayor, votes were collected and read by Leighanne Johnston. Votes read and noted by Leighanne Johnston as Kari Peterson having 3 votes. Resulting in Kari Peterson being voted in as Mayor for the Town of Kiowa. Hall made the motion to approve Kari Peterson as Mayor. Seconded by Drake. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
2. **Discussion and possible approval to vote in Vice Mayor within the Board of Trustees.** Leighanne Johnston gave Trustees paper to write their vote on for Vice Mayor, votes were collected and read by Leighanne Johnston. Votes read and noted by Leighanne Johnston as Kristi Hall having 3 votes. Resulting in Kristi Hall being voted in as Vice Mayor for the Town of Kiowa. Peterson made the motion to approve Kristi Hall as Vice Mayor. Seconded by Drake. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
3. **Discussion and possible approval to purchase two new office desks.** Peterson made the motion to purchase two new office desks. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
4. **Discussion and possible approval to accept bid for right of way mowing alongside highway 69.** Peterson made the motion to accept bid from Rex Hatridge to mow the right of way alongside 69 highway in city limits for $2,500.00 for the first two times and $2,000.00 for the third time mowing if needed. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
5. **Discussion and possible approval to set date for Kiowa clean-up day.** Peterson made the motion to have two roll of dumpsters for Kiowa clean-up day on June 1st, 2nd, and 3rd. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
6. **Discussion and possible approval to set date for Kiowa clean-up at the cemetery**. Council decided to have community clean-up at the cemetery in Kiowa on May 13th to prepare for Memorial Day.
7. **Discussion and possible approval for Leighanne Johnston to attend OMCCA conference June 7-9, 2023.** Peterson made the motion to approve for Leighanne Johnston to attend OMCCA conference virtually June 7-9, 2023 in the amount of $250.00. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
8. **Discussion and possible approval to accept bid to have trees trimmed on 6th and Jackson and 12th and Harrison for new street lights.** No vote.
9. **Discussion and take action on invoice from RSMeacham CPAs & Advisors for Tracy Reed.** Tabled. No vote.
10. **Discussion and possible approval to purchase Stihl weed eater for maintenance.** Tabled. No vote.
11. **Discussion and possible approval to move fence by maintenance shop.** Drake made the motion to move fence by maintenance shop. Seconded by Peterson. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
12. **Discussion and possible approval to move Thomas “Mark” Watkins from Town maintenance to PWA.** Peterson made the motion to have Thomas “Mark” Watkins working for PWA and Town and being paid half from PWA and half from Town. Seconded by Drake. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
13. **Discussion and possible approval to pay Loyd Hasty for 13.02 hours of comp time and 16.50 hours of sick time.** Peterson made the motion to pay Loyd Hasty for 13.02 hours of comp time in the amount of $143.22 and 16.50 hours of sick time in the amount of $181.50. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
14. **Discussion and possible approval to purchase K-9 crate/insert for police department.** Peterson made the motion to approve to purchase K-9 crate/insert for the police department not to exceed $2,700.00. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.

**The two (2) Executive Sessions will be held consecutively with findings after the Board of Trustee’s return.**

1. **Discussion and possible approval to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Jeri Ann Hasty. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion to enter into executive session @ 7:38 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
2. **Discussion and possible approval of findings from executive session for Jeri Ann Hasty.** Returned from executive session @ 7:43 P.M. Peterson made the motion to give Jeri Ann Hasty a $1.00 raise. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
3. **Discussion and possible approval to enter into executive session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of maintenance worker. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion to enter into executive session @ 7:38 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.
4. **Discussion and possible approval of findings from executive session for maintenance worker.** Returned from executive session @ 7:43 P.M. Peterson made the motion to hire Kyle Session @ $12.00 an hour with 90 day probation and insurance after 60 days. Start date 04/28/2023. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.

**NEW BUSINESS:** Peterson read a message from Regina Vanblaricom stating she is currently out of state but she is resigning from Ward 5 Board of Trustees effective immediately.

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Peterson made the motion to adjourn @ 7:47 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes. Motion carries.

**TIME ADJOURNED:** 7:47 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.