

**TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES**  
**FOR THE REGULAR MONTHLY MEETING**  
**NOVEMBER 19<sup>TH</sup>, 2020 AT 6:30 P.M.**  
**AT KIOWA CITY HALL**  
**813 SOUTH HARRISON ST.**  
**KIOWA, OK.**

Mayor Naugle called the meeting to order at 6:30 p.m.

ROLL CALL: Karon Sexton- absent (resigned 11-01-2020), Kristi Hall -present, Jerri Ellis -present, Deanna Sexton -present, Kari Peterson- present, Ned Naugle - present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF THE MINUTES: Minutes reviewed by Board Members. No questions. Mayor Naugle made the motion to approve the minutes of October, seconded by Hall. Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

FINANCIAL REPORT: Mike Kerns present and informed Board of finances. Report reviewed by Board Members. Reported 4 months ending total revenues of \$198,210.33, Expenses of \$302,324.99 with a loss due to paying for Water Tower Project and School Sewer Project. No questions. Mayor Naugle made the motion to approve the Financial Report, seconded by Peterson. Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

PURCHASE ORDER: Purchase Orders reviewed. No questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by Hall. Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

1. Discussion and possible approval to declare a Vacancy in Town of Kiowa Ward 3, due to resignation of Karon Sexton Ward 3 Trustee (Vice Mayor). Mayor Naugle made the motion to declare Ward 3 in the Town of Kiowa vacant, seconded by Hall. Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

2. Discussion and possible approval to appoint a resident from Ward 3 to fill the vacant position as Trustee. Discussion. Meredith Hatridge present and lives in Ward 3, requesting to fill vacancy. Mayor Naugle made the motion to appoint Meredith Hatridge as Ward 3 Trustee to fill vacancy, seconded by Hall. Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
3. Administer Oath of Office and Loyalty Oath to newly appointed Trustee. Meredith Hatridge was sworn in by repeating the Oath of Office and Loyalty Oath after Deanna Sexton/Kiowa Town Clerk. Oath of Office and Loyalty Oath signed by Meredith Hatridge and attested by Deanna Sexton.
4. Discussion and possible approval to appoint, by a vote of the Trustees, a New Vice Mayor due to Karon Sexton being Vice Mayor and resigning. All Trustees given paper and was instructed to write who their vote is for Vice Mayor and return to Mayor in envelope. Mayor read the votes and votes were recorded by Deanna Sexton, Votes: Meredith Hatridge 3 votes and Kari Peterson 3 votes. Votes tied. Pat Layden suggested coin toss to determine Vice Mayor. Mayor and candidates agreed. Kari called heads, Meredith -tails. Coin flipped by William Ellis landing on heads. Kari was announced as Vice Mayor. Mayor Naugle made the motion to appoint Kari Peterson as Vice Mayor, seconded by K. Hall. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle-yes. Motion carried.
5. Discussion and possible approval to remove Karon Sexton from all signature card and accounts at First Bank of Kiowa. Mayor Naugle made the motion to approve removing Karon Sexton from signature cards and all accounts at Kiowa First Bank, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
6. Discussion and possible approval to add appointed Vice Mayor to all signature cards and accounts at First Bank of Kiowa. Discussion. Mayor Naugle made the motion to approve to add Kari Peterson to all signature cards and accounts at First Bank of Kiowa, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
7. Water Plant report: William Ellis gave written report to Board Members. William discussed hiring a part time Water Plant worker, to cut down on overtime and had James Cearley present. Mike Kerns stated that position

was budgeted. Pat Layden stated that the Board can hire at this time and doesn't need to be an agenda item. Mayor Naugle made the motion to hire James Cearley for the part time Water Plant worker at \$13.00 an hour to begin 11-23-2020. James will pay for all DEQ classes required for the job, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

8. Discussion and possible approval of DEQ (Department of Environmental Quality) Addendum C for consent order Number 13-210. Discussed the Consent order and what needs to be completed by certain dates. Mayor Naugle made the motion to approve Consent Order Number 13-210, seconded by Peterson. Meredith Hatridge- abstained, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
9. Discussion and possible approval to renew CD number 4543 with amount of \$5,144.32 at Kiowa First Bank. Jerri Ellis discussed interest rates being low at this time, but CD needs renewed. Mayor Naugle made the motion to approve the renewal of CD number 4543 in amount of \$5,144.32, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
10. Discussion and possible approval for Trevor Middleton and Josh Furr to attend Class D Water License Class. William discussed dates and times of classes and these are required by DEQ. Mayor Naugle made the motion to approve Trevor Middleton and Josh Furr to attend Class D Water License Classes and pay registration fees, lodging and per diem if needed, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
11. Discussion and possible approval of Resolution of Notice of Election for the Town of Kiowa 2021. Board members reviewed the resolution. No questions. Mayor Naugle made the motion to approve the Notice of Election for the Town of Kiowa 2021, seconded by Hatridge. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.
12. Discussion and possible approval of Year end Training, December 12<sup>th</sup> 2020. Time and place pending. Discussion of distributing training materials to all employees instead of meeting in a public place due to COVID. Motion to No Vote, seconded by Hall. Meredith Hatridge- yes, Kristi Hall- yes, Jerri

Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried.

NEW BUSINESS: None

PUBLIC DISCUSSION: None.

13.ADJOURN: Mayor Naugle made the motion to adjourn, seconded by Peterson. Meredith Hatridge- yes, Kristi Hall- yes, Jerri Ellis-yes, Deanna Sexton- yes, Kari Peterson-yes, Ned Naugle- yes. Motion carried. Time: 7:16 p.m.