

**TOWN OF KIOWA MINUTES
FOR THE REGULAR MONTHLY MEETING
SEPTEMBER 27TH, 2018 AT 7:00 P.M.**

**AT KIOWA CITY HALL
813 S. HARRISON ST.
KIOWA OKLAHOMA**

CALL MEETING TO ORDER: Mayor Johnston called the meeting to order on September 27th at 7:16 p.m.

ROLL CALL: Karon Sexton-present, Ned Naugle- present, Regina VanBlaricom-absent, Serena Johnston-present.

PLEDGE OF ALLEGIANCE: Completed.

CONSIDERATION OF THE MINUTES: August Minutes reviewed by Board. Mayor Johnston made the motion to approve the minutes, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.

FINANCIAL REPORT: Lamson reported a Revenue of \$98,883.78, Total Expenses of \$93,019.94 with and Net Income of \$5,863.84. Mr. Kerns not present. Mayor Johnston made the motion to approve the Financial Report, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: Purchase orders reviewed by board. Questions about the purchase orders and cutting spending. Deanna stated she has voided a purchase order #6479 and was replace with purchase order #6513 in the amount 9,937.98 to OPPRS. Some of the purchases to Lowe's will be transferred to PWA. Mayor Johnston made the motion to approve the purchase orders with changes, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes. Motion carried.

1. MONTHLY REPORTS:

TENASKA POWER PLANT: Reported.

MAINTENANCE: No Report.

ANIMAL CONTROL: No Report.

FIRE: No Report.

POLICE: Jess Wilson reported 473 contacts, 38 car impounds- 24 no license/driving under suspension, 8 no insurance- 3 driving under the influence, 3 agency assist.

- 2. Discussion of Community Center Rentals. Marianna Herron present discussed concerns about the community center not being cleaned after rentals and deposits being given back. She stated that the elderly are being responsible to put tables up and sweep and mop. Discussed inspections, using check list before renting and after in order to give deposit back. Mayor Johnston informed her that we have Maintenance workers that can be called for assistance in lifting and other activities. Discussed supplies to purchase for use in cleaning. Mayor Johnston stated we will have center inspected before and after being rented and we will revisit if needed.**
- 3. Discussion and possible approval to hire Jason Shelor to write for additional funds on TSET Healthy Incentives Grant. Jason Shelor present and discussed the Grant process and the policy for the employee healthy incentives. Deanna asked what other Towns are using the additional funds for or what it can be used for. He gave some examples of other towns activities. Mayor Johnston made the motion to hire Jason Shelor to write for additional funds for the TSET Grant, seconded by K. Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.**
- 4. Discussion and possible approval to set a date and time for Trick or Treating/ Halloween in Kiowa. Mayor Johnston discussed the poll that was taken on Facebook. Mayor Johnston made the motion to set Trick or Treat/ Halloween for Saturday, October 27th, 2018 from 6 p.m. until 10:00 p.m. seconded by K. Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.**
- 5. Discussion and possible approval to accept/award bid on 2000 Chevy Truck to sale. 2 bids received opened and Jeremy Doyle was highest bid at \$527.00. Naugle asked the attorney if we had to accept the bids and stated he thought we could get more out of the trucks and people were still wanting to bid. Deanna stated we will run the bids until the next meeting. Naugle made the motion to reject the bids and readvertise the bids again in the paper, seconded by K.Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.**

6. Discussion and possible approval to accept/ award bid on 2006 Chevy Truck to sale. 2 bids received opened and Jeremy Doyle was highest bid at \$527.00. Naugle asked the attorney if we had to accept the bids and stated he thought we could get more out of the trucks and people were still wanting to bid. Deanna stated we will run the bids until the next meeting. Naugle made the motion to reject the bids and readvertise the bids again in the paper, seconded by K.Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.
7. Discussion and possible approval to purchase uniforms and body armor for the Police Department. Mayor Johnston made the motion to uniforms and body armor, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Johnston-yes.
8. Discussion and possible approval to pass Marijuana Ordinance for the Town of Kiowa. Jess and Mr. Phipps discussed the ordinance with the Board Members. Mayor Johnston made the motion to approve Marijuana Ordinance with changes of taking out non applicable departments, seconded by K.Sexton. 2 bids received opened and Jeremy Doyle was highest bid at \$527.00. Naugle asked the attorney if we had to accept the bids and stated he thought we could get more out of the trucks and people were still wanting to bid. Deanna stated we will run the bids until the next meeting. Naugle made the motion to reject the bids and readvertise the bids again in the paper, seconded by K.Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.
9. Discussion of outdoor warning system. Jess and Deanna discussed the need for an outdoor warning system and advantages of new versus old. Discussed having a meeting with Fire Department and other agencies to set up protocols and other emergency measures.
10. Discussion and possible approval to update ATV Ordinance. Jess stated to table until a later date.
11. Discussion and possible approval to transfer equipment to Kiowa School. Jess discussed an Active Shooter Response Plan with the school. Discussed safety issues and training with equipment to transfer of Safes, Body Armor, Weapons, etc. Mayor Johnston stated this needed to go to the Kiowa School Board and we need to work together, we have put a radio at the school. Discussion of the schools responsibility. Pat Layden stated once we

transfer the equipment to the Kiowa School it is their responsibility. Mayor Johnston made the motion to approve the Transfer of Equipment to Kiowa School upon receiving the School Board approval, minutes stating approval and School Policies, seconded by K.Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.

12. Discussion and possible approval to renew and sign Letter of Engagement for Kerns Accounting Services. Mayor Johnston made the motion to sign Letter of Engagement for Kerns Accounting, seconded by Naugle. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.
13. Discussion and possible approval to enter Executive Session for the purpose to hiring to replace a Police Officer. OS TITLE 25 SECTION 307 (B) (1). Mayor Johnston made the motion to enter Executive Session for the purpose to hire to replace a Police Officer, seconded by Naugle. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried. Time: 8:20 p.m.
14. Discussion and possible approval of findings from Executive Session to hire to replace a Police Officer, number 13 on this Agenda. Board returned at 8:27 p.m. with findings. Mayor Johnston made the motion to hire Jason Null with a starting salary of \$2,750 per month with 180 day probationary period and 60 days for insurance, seconded by K.Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.

New Business: Jess asked about a fund to help people with motel rooms and emergency items in emergency situations. Pat Layden stated the city could not have a fund like that and need to find other organizations for support.

Public Discussion: Mayor Johnston discussed playground equipment being ordered. Discussed Kiowa Indian Summer Festival going well.

Adjourn: Mayor Johnston made the motion to adjourn, seconded by K.Sexton. K. Sexton-yes, Naugle- yes, Johnston- yes. Motion carried.
Time: 8:37 p.m.