

TOWN OF KIOWA MINUTES FOR THE  
REGULAR MONTHLY MEETING

SEPTEMBER 26<sup>TH</sup>, 2019 AT 7:00 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA OKLAHOMA

CALL MEETING TO ORDER: Mayor Naugle called the meeting to order at 7:01 P.M.

ROLL CALL: Karon Sexton-present, Kristi Hall- present, Regina VanBlaricom-absent, Kari Peterson- present, Ned Naugle- present. Quorum present.

CONSIDERATION OF THE MINUTES: Minute's reviewed. No questions. Mayor Naugle made the motion to approve the August minutes, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

APPROVAL OF FINANCIAL REPORT: Treasurer's report reviewed. Mike Kerns not present. Jerri Ellis-Treasurer reported Total Revenue of \$147,989.84, Total Expenses of \$127,042.32 with an Income of \$20,947.52. No Questions. Mayor Naugle made the motion to approve the Financial Report, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: Purchase Order Journal reviewed. No questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

1. MONTHLY REPORTS:

TENASKA: Not present.

MAINTENANCE: William reported they are working on the cemetery, trimming trees, fire department plumbing and air conditioner looked at called plumber to have repaired.

FIRE: Patrick Johnston present, reports responded to couple of brush fires, 3-4 motor vehicle accidents, participated in the Indian Summer Festival, he asked about a grant writer for a new fire department. Talked about getting a quote for active shooter kits and bullet proof vest to use only for active

shooter. Everything is good. Deanna asked when the next fire meeting is and he stated he didn't know.

ANIMAL CONTROL: William reported he had picked up 3 or 4 dogs and taken to the vet.

POLICE: Jess reported 629 contacts, 102 service calls, 20 impounds. Jess stated contacts are down due to working in town due to thefts. States he is waiting on warrants.

2. Discussion and possible approval for Rocky and Susie Bingham to move a mobile home on their lot at 927 Hickory St.

Rocky presented pictures of the Mobile Home to be moved in and the application to Board Members. Board Members reviewed pictures and application. Rocky states he is almost done tearing down the house that was there and the RV they are staying in will be gone when the mobile home gets there. Mayor Naugle made the motion to approve Rocky and Susie Bingham to move a mobile home in on the lot at 927 Hickory St., seconded by K.Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

3. Discussion and possible approval to sign Engagement Letter with Kerns Accounting for the 2019-2020 Fiscal Year. Deanna Sexton stated the only difference is the increase from \$700.00 per month to \$800.00 per month. Mayor Naugle made the motion to approve and sign the Engagement Letter with Kerns Accounting for the 2019-2020 Fiscal Year, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

4. Discussion and possible approval of the date for Trick or Treat night in the Town of Kiowa. Deanna Sexton explained that the 31<sup>st</sup> of October is the council meeting and that can't be changed, so this is to determine what night here in Kiowa do we want to set Trick or Treat. Mayor Naugle made the motion to have Trick or Treat on Saturday, October 26<sup>th</sup>, 2019 from 6-9 p.m., seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

5. Discussion and possible approval for Kristi Hall to move a mobile home on their lot at 908 Lincoln St. Kristi Hall presented pictures of the Mobile Home to be moved in and the application to Board Members. Board Members reviewed pictures and application. Mayor Naugle made the motion to to approve Kristi Hall to move a mobile home in on the lot at 908 S. Lincoln,

seconded by Peterson. K. Sexton-yes, Hall-abstained, Peterson-yes, Naugle-yes. Motion carried.

6. Discussion and possible approval to pay Tyden Austin his accumulated comp time due to his last day of employment is on 10-3-2019. Deanna Sexton informed the council that Tyden has accumulated comp time of 194.25 hours, which will amount to \$2,331.00. Mayor Naugle made the motion to approve to pay Tyden Austin his accumulated Comp Time in the amount of \$2,331.00, seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.
7. Discussion and possible approval to renew or discontinue contract/service agreement with Cintas. Deanna Sexton discussed the Cintas contract that was brought in by the service man, which is a 5 year contract. Pat Layden reviewed the contract and stated that the city should not enter into any contract lasting over a year and not renew. Mayor Naugle made the motion to not renew contract with Cintas, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.
8. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for William Haylon Thomas. OS TITLE 25 SECTION 307 (B) (1). Mayor Naugle made the motion to enter Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for William Haylon Thomas, seconded by K. Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried. Time 7:24 P.M.
9. Discussion and possible approval of findings from Executive Session for William Haylon Thomas. Board returned at 7:31 P.M. Karon Sexton made the motion to move Haylon William Thomas to full time employment and increase pay to \$12.00 per hour, to begin October 6<sup>th</sup>, 2019, seconded by Peterson. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.
10. Discussion and possible approval to purchase Police Equipment, vest accessories, etc. Jess discussed the need for the vest accessories for police officers. Mayor Naugle made the motion to approve vest accessories not to exceed \$696.25, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

11. Discussion and possible approval to purchase surface pro laptops for the Police Department. Jess stated they are starting to have issues with the laptops in the cars. He talked with WAV 11 about prices and Kerns about taking it out of the Technology Fund if purchases. Jess stated he wants to buy 1 and test it before he purchases all of them. Mayor Naugle made the motion to approve purchase of surface pro laptops for the Police Department, not to exceed \$10,000.00, seconded by Peterson.

12. Discussion and possible approval for Jess Wilson to attend NAPWDA certification K-9 training and pay per diem and lodging. Jess stated this is his and Gibbs yearly certification. NAPWDA school is in Tulsa, October 14-17<sup>th</sup>. Mayor Naugle made the motion to approve Jess Wilson to attend NAPWDA training and pay per diem and lodging, seconded by Hall. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried.

New Business: Deanna discussed the Special Meeting on October 22<sup>nd</sup>, at 6:30 p.m. for insurance.

Deanna discussed the FEMA Road project, and I have tried calling FEMA and could not make contact. I called Oklahoma Emergency Management to ask about contractors around the state that does the road work and was informed that they don't have contractors and was informed that the time limit on the project was 4 years for completion and asked for extension. I called Robert Vaughan and he will be here tomorrow and I will talk to him about taking bids for roads and water tower.

Ned discussed Fire Department is needing some work done.

Tyden Austin requested his sick time be donated to Jerri Ellis and Haylon Thomas. Board approved. Deanna explained how she keeps record of that and requested the employee have depleted all their time before this time is used.

Public Discussion: None

Adjourn: Mayor Naugle made the motion to Adjourn, seconded by K.Sexton. K. Sexton-yes, Hall-yes, Peterson-yes, Naugle-yes. Motion carried. Time 7:57 P.M.