

TOWN OF KIOWA MINUTES FOR
REGULAR MONTHLY MEETING
MARCH 29TH, 2018 AT 7:00 P.M.
AT KIOWA CITY HALL
813 SOUTH HARRISON ST.
KIOWA OKLAHOMA

CALL MEETING TO ORDER: Mayor Johnston called the meeting to order at 7:52 p.m.

ROLL CALL: Karon Sexton -present, Ned Naugle-present, Regina VanBlaricom -present, Serena Johnston -present.

PLEDGE OF ALLEGIANCE: Completed

CONSIDERTION OF THE MINUTES: Minutes read by Board Members. VanBlaricom made the motion to approve the February meetings Minutes, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.

APPROVAL OF FINANCIAL REPORT: Carla Lamson reported that some numbers got switched around and will be corrected and Mike Kerns explained the problem being a format issue in the program. Carla reported Total Revenue of \$108,895.60, Total Expenses are \$74,534.61 with a Net Income \$34,360.99. Kerns stated the numbers Carla reported are correct, there just on the wrong line. Mayor Johnston made the motion to approve the Financial Report with changes Kerns stated in the formatting, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.

APPROVAL OF PURCHASE ORDERS: Mayor Johnston made the motion to approve Purchase Orders, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.

1. MONTHLY REPORTS:

TENASKA POWER PLANT: Kenneth Battles reported a New Plant Manager and he is moving and not able to be here tonight. Outage is winding up and will last about 3 more weeks.

MAINTENANCE: William is working on water line at this time. William present and discussed the spray system for the lagoons and getting quotes.

FIRE: Patrick Johnston reported calls on 2 house fires, 13 grass fires, 2 medical calls, 1 wreck, 1 fire alarm at Head Start, and 1 gas leak. Had 2 firemen take classes at Atoka.

ANIMAL CONTROL: William reported 1 dog that was adopted out.

POLICE: Jess Wilson reported 510 contacts, coming up this month James Pitts Jr. will be finishing CLEET School.

- 2. Discussion and possible approval of Insurance Renewal for the Town of Kiowa Employee's.** Lisa Irby presented a packet of information on Blue Cross and Blue Shield Option, that we currently have and discussed the rates and options of other Plans and Companies Available. She explained Insure Oklahoma and the benefits. Renewal is May 1, 2018. Changes are due by April 15, 2018. Lisa discussed Delta Dental and there were not changes in rates. She discussed the COBRA Plan for 20 or more employee's requirement with a rate at \$50.00 per month and liability. Trea Irby discussed and explained the importance of Insure Oklahoma (OEPIC) applications being completed and required for New Employees. Mayor Johnston thanked them for coming to the meeting. Lisa stated she would be in contact with Deanna Sexton. Mayor Johnston made the motion to Table until the next meeting, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
- 3. Discussion and possible approval for AFLAC to provide Supplemental insurance for Employee's.** Bryan Drury with AFLAC presented information and requested to provide supplemental insurance to Employee's. He stated he is interested in doing a 10-15 minute presentation with the Employee's that are interested. Deanna Sexton stated that we had Employee's

enrolled in the past and have some voiced interest in it at this time. Mayor Johnston made the motion to all AFLAC to come in and do the presentation and provide supplemental insurance to our Employee's, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.

4. Discussion and possible approval of Audit by Ralph Osborne CPA for Fiscal Year ending June 30, 2017. Mayor Johnston made the motion to move to special meeting due to Osborne still working on Audit, Special Meeting set for April 13, 2018 at 6:00 p.m., seconded Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
5. Discussion and possible approval to hire Auditor and sign Letter of Agreement for the 2017-2018 Fiscal Year. Vanblaricom made the motion to move this item to the special Meeting on April 13, 2018 at 6:00 p.m., seconded by Johnston. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
6. Discussion and possible approval to surplus Maintenance vehicles: 2001 Chevy ½ ton truck and 2006 Chevy ¾ ton truck. Mayor Johnston made the motion to surplus these vehicles, seconded VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
7. Discussion and possible approval to close Motel Tax Account at Kiowa First Bank. Deanna Sexton states this account doesn't have a balance because the money is deposited and then dispersed to three different accounts. Mayor Johnston made the motion to close the Motel Tax Account at Kiowa First Bank, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
8. Discussion and possible approval to transfer funds from Kiowa General Fund to the new Technology Fee Account in the amount of \$168,446.11. Mayor Johnston made the motion to transfer \$168,446.11 to the new Technology Fee Account, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.

9. Discussion and possible approval to transfer funds from Kiowa General Fund to the new Police Officers Retirement Account in the amount \$11,349.00. Mayor Johnston made the motion to transfer \$11,349.00 to the new Police Officers Retirement account from Kiowa General Fund, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
10. Discussion and possible approval to have floors cleaned and waxed at the Community/Nutrition Center. Mayor Johnston made the motion to approve not to exceed \$3,000.00, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
11. Discussion and possible approval of contract with Stokes Lawn care to mow, weed eat/debris pick up twice a month at the Kiowa Oakhill cemetery for \$1400 per month, if any additional mowing is needed it will be \$700.00 per cutting. VanBlaricom made the motion to approve to hire Trevor Stokes for \$1400 per month and \$700.00 per mowing, seconded by K. Sexton. K.Sexton-yes, Naugle-No, VanBlaricom-yes, Johnston-yes. Motion Carried.
12. Discussion and possible approval of Communities Facilities Loan and Grant Application through USDA Rural Development. Mayor Johnston made the motion to put on Special Meeting, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
13. Discussion and possible approval to set date for Public Hearing for the purpose of allowing public input for a recently completed CDBG Grant. Danny Baldwin KEDDO
Deanna Sexton stated she was contacted by Danny and informed the Board that this was a grant that was initiated by the previous Council, we filed an extension with the Department of Commerce for the Grant to be closed. Deanna asked Pat Layden about having the Public Hearing with the Special Meeting and he confirmed that was legal. Danny stated he will be at the Public Hearing. Mayor Johnston made a motion to set the Public Hearing with the Special Meeting on April 13th, 2018 at

6:00p.m., seconded by VanBlaricom. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried.

14. Discussion and possible approval to purchase a 20ft x 12 in Tin Horn for Tom Howerton at 5th and Choctaw. William Mayor Johnston made the motion to approve installation of Mr. Howerton’s tin horn, seconded by VanBlaricom. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried.
15. Discussion and possible approval for new tires for the Maintenance truck William drives. William informed the Council that his tires are in bad shape, and had a blowout. William provided 3 quotes for new tires. Mayor Johnston made the motion to approve a new set of tires for the truck William drives from T&B Tire, seconded by Naugle. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried.
16. Discussion and possible approval to set a date for Kiowa Clean-up. Mayor Johnston made the motion to set Clean-Up date for June 16th, 2018 and October 20th, 2018, seconded by VanBlaricom. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried.
17. Discussion and possible approval to allow Roy Blanks to drive city vehicle to his residence. Discussion. No Vote
18. Discussion and possible approval to purchase radios and equipment for communications for town. Jess Wilson presented a Quote for equipment and services to provide communications for the Town. Patrick Johnston and Jess Wilson answered questions of the Board Members. Mayor Johnston made the motion to approve purchase of radios and equipment for the Town not to exceed \$50,000.00 and funds be taken out of Technology Fund Account, seconded by VanBlaricom. K.Sexton–yes, Naugle–No, VanBlaricom–yes, Johnston–yes. Motion Carried.
19. Discussion and possible approval to sign Memorandum of Agreement with Pittsburg County Emergency Management for Hazard Mitigation. Mayor Johnston made the motion to Move to different meeting, seconded by VanBlaricom. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried.

THE THREE (3) EXECUTIVE SESSIONS WILL BE HELD CONSECUTIVELY WITH FINDINGS AFTER THE BOARD OF TRUSTEE'S RETURN.

20. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible promotion and/ or pay raise or disciplinary action for Joe Riddle. OS TITLE 25 SECTION 307 (B) (1). Mayor Johnston made the motion to enter Executive Session, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried. Time 8:46p.m.
21. Discussion and possible approval of the findings from Executive Session for Joe Riddle number 22 on this agenda. Board Returned from Executive Session at 8:56 p.m. Mayor Johnston made the motion to terminate employment with Joe Riddle, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
22. Discussion and possible approval to enter Executive Session for the purpose of discussion of possible promotion and/or pay raise or disciplinary action for Ethan Thomason. OS TITLE 25 SECTION 307 (B) (1). Mayor Johnston made the motion to enter Executive Session, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried. Time 8:46p.m.
23. Discussion and possible approval of the findings form Executive Session for Ethan Thomason number 24 on this Agenda. Board Returned from Executive Session at 8:56 p.m. Mayor Johnston made the motion to terminate employment with Ethan Thomason, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried.
24. Discussion and possible approval to enter into Executive Session to hire to replace a Deputy Court Clerk. OS TITLE 25 SECTION 307 (B) (1). Mayor Johnston made the motion to enter Executive Session, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Johnston-yes. Motion Carried. Time 8:46p.m.
25. Discussion and possible approval of findings from Executive Session to hire to replace a Deputy Court Clerk. Number 26 on this Agenda. Board Returned from Executive Session at 8:56 p.m. Mayor Johnston

made the motion to hire Aleaxis Crowell with start date of February 26, 2018 at \$9.00 per hour, 180 days probation and 60 days for insurance, seconded by VanBlaricom. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried.

New Business: Patrick Johnston stated he had some radios he had quotes on, Deanna Sexton informed him it was in the Purchase Orders.

Public Discussion: Mayor Johnston made the announcement about the Easter Egg Hunt this weekend.

Adjourn: Mayor Johnston made the motion to adjourn, seconded by K. Sexton. K.Sexton–yes, Naugle–yes, VanBlaricom–yes, Johnston–yes. Motion Carried. Meeting Adjourned at 9:00 p.m.