POSTED AT THE CITY HALL JANUARY 18, 2022 @ 12:00 P.M.

TOWN OF KIOWA MINUTES

FOR SPECIAL MEETING

JANUARY 20, 2022 TO BEGIN IMMEDITELY AFTER PWA

AT KIOWA CITY HALL

813 S. HARRISON ST

KIOWA, OK

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 5:45 P.M.

**ROLL CALL:** Hatridge present, Hall absent, Peterson present, Vanblaricom present, Nichols absent.

1. **Discussion and possible approval to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Waylon Thomas. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion @ 5:47 P.M. to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Waylon Thomas. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
2. **Discussion and possible approval of findings from executive session for Waylon Thomas.** Returned from executive session @ 6:47 P.M. No vote.
3. **Discussion and possible approval to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Josh Furr. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion @ 5:47 P.M. to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Josh Furr. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
4. **Discussion and possible approval of findings from executive session for Josh Furr.** Returned from executive session @ 6:47 P.M. No vote.
5. **Discussion and possible approval to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for William Ellis. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion @ 5:47 P.M. to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for William Ellis. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
6. **Discussion and possible approval of findings from executive session for William Ellis.** Returned from executive session @ 6:47 P.M. No vote.
7. **Discussion and possible approval to accept quote from New Era Pest Control to treat the weeds at the cemetery.** Peterson made the motion to approve to accept the quote from New Era Pest Control to treat weeds at the cemetery in the amount of 6 payments of $1,630.00 for a total of $9,780.00. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes.
8. **Discussion and possible approval to enter into executive session for the purpose of discussion to hire an office assistant.** Peterson made the motion @ 5:47 P.M. to enter into executive session for the purpose of discussion to hire an office assistant. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
9. **Discussion and possible approval of findings from executive session to hire an office assistant.** Returned from executive session @ 6:47 P.M. We are going to hire Latasha Sawyer for $10.00 an hour as an office assistant including benefits beginning after 90 days and will be places on probation for 180 days. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
10. **Discussion and possible approval to enter into executive session for the purpose of discussion to hire a maintenance worker.** Peterson made the motion @ 5:47 P.M. to enter into executive session for the purpose of discussion to hire a maintenance worker. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
11. **Discussion and possible approval of findings from executive session to hire a maintenance worker.** Returned from executive session @ 6:47 P.M. Peterson made the motion to accept applications from 01/21/22-01/25/22 for a maintenance worker. Seconded by Vanblaricom. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
12. **Discussion and possible approval to enter into executive session for the purpose of discussion to hire a maintenance supervisor.** Peterson made the motion @ 5:47 P.M. to enter into executive session for the purpose of discussion to hire a maintenance supervisor. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.
13. **Discussion and possible approval of findings from executive session to hire a maintenance supervisor.** Returned from executive session @ 6:47 P.M. Peterson made the motion to accept applications from 01/21/22-01/25/22 and rename it maintenance assistant. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.

**NEW BUSINESS:** Ellis, “I received a phone call from the attorney on Ann May Weaver regarding the $5,000.00 check that we had received and we had received some paperwork and we thought we weren’t entitled to the money but we kept the check and all of the paperwork, they had called and asked why we hadn’t cashed the check yet and the attorney informed me that we should not have been included in the later letters that were received. So, the $5,000.00 will be deposited into the cemetery fund. That is to purchase property for a new cemetery.” We will send a thank you letter.

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Peterson made the motion to adjourn @ 6:59 P.M. Seconded by Hatridge. Hatridge- yes, Peterson- yes, Vanblaricom- yes. Motion carries.

**TIME ADJOURNED:** 7:00 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.