TOWN OF KIOWA

PUBLIC WORKS AUTHORITY MINUTES

FOR SPECIAL MEETING

MAY 17, 2023 @ 1:00 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST

KIOWA, OK

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 1:00 P.M.

**PLEDGE OF ALLEGIANCE:** Completed.

**ROLL CALL:** Hall present, Peterson present, Sexton present, Drake present (arrived late 1:12 P.M.), Johnston present.

1. **Presentation of fiscal year 2024 budget.** Presented by Tracy Reed.
2. **Discussion and possible approval to set a date for public hearing and adoption of fiscal year 2024 budget.** Peterson made the motion to have public hearing and adoption of fiscal year budget 2024 on June 1, 2023 @ 6:00 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes, Johnston- yes. Motion carries.
3. **Discussion and possible approval to appoint, swear in, and administer the loyalty oath for Town Treasurer.** Peterson made the motion to appoint Jeri Ann Hasty as our town treasurer. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes, Johnston- yes. Motion carries. Loyalty oath administered by Leighanne Johnston.
4. **Discussion and possible approval to enter into executive session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of PWA Clerk. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion to enter into executive session @ 1:56 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes, Johnston- yes. Motion carries.
5. **Discussion and possible approval of findings from executive session for PWA Clerk.** Returned from executive session @ 2:05 P.M. Johnston made the motion to hire Breanna Battles as PWA Clerk starting pay $12.00 an hour, insurance after 60 days, and 90 day probationary period. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.

**NEW BUSINESS:** Take applications for a maintenance worker for 5 business days and hold interviews on 05/24/2023.

**ADJOURN:** Peterson made the motion to adjourn @ 2:06 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Drake- yes, Johnston- yes, Hasty- yes. Motion carries.

**TIME ADJOURNED:** 2:06 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.