TOWN OF KIOWA

PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

FEBRUARY 23, 2023 @ 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Vice Mayor Hall called meeting to order @ 6:30 P.M.

**PLEDGE OF ALLEGIANCE:** Completed.

**ROLL CALL:** Hall present, Peterson absent, Vanblaricom present, Sexton present, Drake present, Johnston present.

**APPROVAL OF MINUTES:** No questions. Sexton made the motion to approve the minutes. Seconded by Hall. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “We will first go over our cash through the end of January. In our unrestricted there wasn’t a lot of change month over month but in total for the year PWA is up about $103,000.00 and $134,000.00 overall. If we take into consideration our restricted and unrestricted we are up about $183,000.00 a good portion of that is our ARPA funds that came through but the rest is from our day to day operations. We are about 58% through our budget year. We continue to have good news on our revenue side with PWA. Water/sewer are both above budget on the revenue side. We have been able to keep expenses at or below budget so far this year. I will note for you in sewer expenses in January we had a $6,500.00 valve repair.” Hall made the motion to approve the financial report. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.

**APPROVAL OF PURCHASES:** Hall made the motion to approve the purchases. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.

**WATER PLANT REPORT:** Zack Taylor, “We fixed a few water leaks. We sent the submergible sewer pump off to interstate to have it looked at so they can give us a quote to get that fixed. I got enrolled in two water classes today through ORWA for May 8-9 in Ardmore. We had three days of sewer bypass during the heavy rain that we had to report to DEQ.”

1. **Discussion and possible approval for water/sewer adjustment for Kasie Heskett @ 339 W 9th St.** Hall made the motion for water/sewer adjustment for Kasie Heskett @ 339 W 9th St with city being responsible for $456.04 and customer responsible for $114.01. Seconded by Sexton. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.
2. **Discussion and possible approval for water/sewer adjustment for Alfred Wheat @ 403 S Lincoln.** Hall made the motion for water/sewer adjustment for Alfred Wheat @ 403 S Lincoln with city being responsible for $2,002.56 and customer responsible for $500.63. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.
3. **Discussion and possible approval for water adjustment for Rural Water.** Tabled. No vote.
4. **Discussion and possible approval for water/sewer adjustment for First Baptist Church @ 525 S Grant.** Hall made the motion for water/sewer adjustment for First Baptist Church @ 525 S Grant with city being responsible for $178.09 and customer responsible for $45.58. Seconded by Drake. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.
5. **Discussion and possible approval to replace gate at sewer plant.** Tabled. No vote.
6. **Discussion and possible approval to purchase office chair for Ashton Williams.** Hall made the motion to purchase new office chair for Ashton Williams in the amount of $119.99. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.
7. **Discussion and possible approval to accept bid from bank for CD’s.** Hall made the motion to accept bid for CD from First Bank with 4.25% interest, nothing lower than 4% interest and open CD or renew CD for PWA Saving #80256 $99,485.69 for 3 months, PWA CD #54543 $5,197.25 for 3 months, PWA Operating Checking #4055 $170,317.06 for 3 months, Meter Fund #2089394 $30,000.00 for 6 months, RD Sewer Construction #2111310 $20,434.51 for 6 months, Sewer Debt Service #80649 $34,667.56 for 6 months, Sewer Short Lived Asset #80643 $50,199.66 for 6 months, PWA Debt Service Reserve #80274 $77,672.86 for 6 months, PWA Short Lived Asset #80268 $73,456.57 for 6 months. Seconded by Vanblaricom. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.
8. **Discussion and possible approval to take bids to do sewer tap @ 615 S Harrison.** No vote.

**NEW BUSINESS:** N/A

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Hall made the motion to adjourn @ 7:16 P.M. Seconded by Sexton. Hall- yes, Vanblaricom- yes, Sexton- yes, Drake- yes, Johnston- yes. Motion carries.

**TIME ADJOURNED:** 7:16 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.