

**Minutes Town of Kiowa PWA Regular Meeting
March 30, 2017
6:30pm
Kiowa City Hall
813 South Harrison Street
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 6:30pm.
Roll Call: Ned Naugle, Bob Ramey, Carla Lamson, JoMae Peck and Serena Johnston were present. Regina VanBlaricom was absent.

Pledge of Allegiance.

Consideration of the Minutes:

Motion was made by Johnston to approve the minutes from the Special Meeting February 7, 2017 and the Regular Meeting February 23, 2017, seconded by Naugle. Naugle, Ramey, Lamson, Peck and Johnston voted yes. Motion carried.

Treasurers' Report:

Carla Lamson gave the Treasurers' report for the month of February, 2017. Total Revenue was \$26313.76, Total Expenses were \$38,715.34 with a loss of \$12,401.58.

Motion was made by Johnston to approve the Treasurers' Report for the month of February, 2017, seconded by Naugle. Naugle, Ramey, Lamson, Peck and Johnston voted yes. Motion carried.

Purchase Orders:

Motion was made by Johnston to approve the Purchase Orders for the month of March, 2017, seconded by Naugle. Naugle, Ramey, Lamson, Peck and Johnston voted yes. Motion carried.

1. Discussion of trash not being picked up at Cowboys Trucks and Trailers and the price. Shane Eckert.
Mayor Johnston said no vote.
2. Discussion and possible approval to repair water leak on Doyle Road.
Robert Bell from Tenaska said that PWA needed to get estimates to repair the line on Doyle Road, and then Tenaska will pay for the parts if PWA will make the repairs.
Motion was made by Johnston to get estimates for the repair on Doyle Road, seconded by Naugle. Naugle, Ramey, Lamson, Peck, and Johnston voted yes. Motion carried.

3. MONTHLY REPORTS:

- a. **WATER PLANT:** Justin Jewell gave the report for the Water Plant. He stated that the actuators have been ordered and repairs will be made ASAP. The back-up power box at the water tower went out and new one was purchased and old one was replaced.
- b. **SEWER PLANT:** Justin Jewell reported and stated the need for a new motor for the sewer pump.

4. Discussion of the Sewer Project.

Mayor Johnston said we are moving forward with the project for the Sewer, it will go out for bid April 2, 2017, bids will be opened at Kiowa City Hall on April 25, 2017 and put before the Board of Trustees on April, 27, 2017 at the Regular Meeting. No vote.

5. Discussion and possible approval to purchase four Actuators at an estimated cost of \$10,000.00 for the Water Plant.

Mayor Johnston made motion to purchase four actuators for the water plant in the amount not to exceed \$10,000, seconded by Naugle. Naugle, Ramey, Lamson, Peck, and Johnston voted yes. Motion Carried.

6. Discussion and possible approval to remove JoMae Peck from all accounts for the Town of Kiowa Public Works Authority with the First Bank of Kiowa, effective date 4-14-2017.

Mayor Johnston made motion to remove JoMae Peck from all accounts for the Town of Kiowa Public Works Authority with the First Bank of Kiowa effective 4-14-2017, seconded by Naugle. Naugle, Ramey, Lamson, Peck, and Johnston voted yes. Motion Carried.

7. Discussion and possible approval to remove JoMae Peck from all accounts and safety deposit boxes for the Town of Kiowa Public Works Authority with Bank NA, effective date 4-14-2017.

Mayor Johnston made the motion to remove JoMae Peck from all accounts and safety deposit boxes for the Town of Kiowa Public Works Authority with Bank NA, effective 4-14-2017, seconded by Naugle. Naugle, Ramey, Peck, Lamson, Johnston voted yes. Motion Carried.

8. Discussion and possible approval to add Deanna Sexton to all accounts for the Town of Kiowa Public Works Authority with First Bank of Kiowa, effective date 4-17-2017.

Mayor Johnston made the motion to add Deanna Sexton to all accounts for the Town of Kiowa Public Works Authority with First Bank of Kiowa, effective 4-17-2017 seconded by Naugle. Naugle, Ramey, Peck, Johnston voted yes. Motion carried.

9. Discussion and possible approval to add Deanna Sexton to all accounts for the for the Town of Kiowa Public Works Authority and Safety Deposit boxes with Bank NA, effective date 4-17-2017.
Mayor Johnston made to motion to add Deanna Sexton to all accounts for the Town of Kiowa Public Works Authority and Safety Deposit boxes with the Bank NA effective 4-17-2017 seconded by Naugle. Naugle, Ramey, Lamson, Peck and Johnson voted yes. Motion Carried.
10. Discussion and possible approval of Health Insurance for the Town of Kiowa Public Works Authority employees.
Lisa Irby was present and answered questions the Board of Trustees had. Mayor Johnston made a motion to keep Blue Cross and Blue Shield as our Health Insurance with no changes to the policy for the Town of Kiowa Public Works Authority.
11. Discussion and possible approval to set a date for a Budget Workshop.
Discussed the attentive date of the Budget Workshop as April 6th, 2017 @6p.m. Motion made by Mayor Johnston to have a Workshop on April 6th, 2017 @ 6p.m. if financial advisors are available seconded by Naugle. Naugle, Ramey, Lamson, Peck and Johnston voted yes. Motion carried.
12. Discussion and possible approval to purchase a laptop computer to monitor the Water Plant.
Mayor Johnston made the motion to purchase laptop computer and Battery Backup for the water plant, not to exceed \$800.00 and to check with Wav11 to see if they could provide the computer, seconded by Naugle. Naugle, Ramey, Lamson, Peck, and Johnston voted yes. Motion Carried.
13. Discussion and possible approval to purchase a printer for the Water Plant.
Mayor Johnson made the motion to purchase a printer for the Water Plant not to exceed \$500.00 and to check with Wav 11 to see if they could provide the printer, seconded by Naugle. Naugle, Ramey, Lamson, Peck, Johnston voted yes. Motion Carried.

New Business:

The Board of Trustees discussed purchasing a time clock for the Water Plant.

Justin made the comment that Vince is working on the CCR report for DEQ that is due in June.

Public Discussion:

Mayor Johnston announced the Easter in the park April 15, 2017, 4-7 p.m. Will Have hot dogs, Easter egg hunt, silent auction and games. A Thank you to First Bank of Kiowa for helping.

Mayor Johnston announce the Benefit dinner for Vicki Moore and family for funeral expenses. It will be April 2, 2017, 11a.m. -2p.m. at the school.

Adjourn: Mayor Johnston made the motion to adjourn, seconded by Naugle. Naugle, Ramey, Lamson, Peck and Johnston voted yes. Motion carried.

Meeting adjourned 7:14 p.m.