

**TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES**

**FOR THE REGULAR MONTHLY MEETING**

**SEPTEMBER 27<sup>TH</sup>, 2018 AT 6:30 P.M.**

**AT KIOWA CITY HALL**

**813 S. HARRISON ST.**

**KIOWA OKLAHOMA**

**CALL MEETING TO ORDER:** Mayor Johnston called the meeting to order on September 27th at 6:30 p.m.

**ROLL CALL:** Karon Sexton-present, Ned Naugle- present, Regina VanBlaricom-absent, Carla Lamson- present, Deanna Sexton- present, Serena Johnston-present.

**PLEDGE OF ALLEGIANCE:** Completed.

**CONSIDERATION OF THE MINUTES:** August Minutes reviewed by Board. Mayor Johnston made the motion to approve the minutes, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

**FINANCIAL REPORT:** Lamson reported a Revenue of \$53,658.26, Total Expenses of \$48,809.66 with and Net Income of \$4,848.60. Mr. Kerns not present. Mayor Johnston made the motion to approve the Financial Report, seconded by Naugle. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

**APPROVAL OF PURCHASE ORDERS:** Purchase orders reviewed by board. Mayor Johnston made the motion to approve the purchase orders, seconded by Naugle. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

- 1. WATER PLANT REPORT:** Dale not present. Written report distributed by Dale before the meeting.

2. Discussion and possible approval for water adjustment for Dennis McMath. Discussed the bill report. Mayor Johnston made the motion to get with Carla at the city hall to look at bill and make adjustment accordingly, seconded by Naugle. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
3. Discussion and possible approval for Mary Sweetin to move a trailer in at 7<sup>th</sup> and Grant and provide water, sewer, and trash services. Ms. Sweetin is not present. No Vote.
4. Discussion and possible approval of Hatco Feed Store's sewer system possible being on Septic System and stop charging for sewer. Deanna stated she had talked with Rex and he stated that he had talked with Mr. Davis that was a teacher at the time the school was built and he stated that there was a huge septic system installed at the time. Mayor Johnston made the motion to table until next meeting after getting with Robert Vaughan regarding this matter, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
5. Discussion and possible approval to take bids for digital water meters to be purchased and installed. Mayor Johnston made the motion to take bids for digital water meters to be purchased and installed, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
6. Discussion and possible approval to sign work order for professional services for AMR Meter Project # KIO18-01 with Infrastructure Solutions. Robert Vaughan was late. Discussed the work order and is a probable cost. Mayor Johnston made the motion to approve to sign the work order for professional services for AMR Meters Project #Kio18-01 with Infrastructure Solutions, seconded by Naugle. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
7. Discussion and possible approval to replace tin horns on 8<sup>th</sup> street going into Nichols Café that was crushed during the Sewer Project. Mayor Johnston made the motion to replace tin horns, and not use pipe, on 8<sup>th</sup> street going into Nichols Café, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

8. Discussion and possible approval of Change Order #7 for additional lagoon work for USDA Sewer Project. Robert Vaughan discussed the Change Order. Mayor Johnston made the motion to approve Change Order #7, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
9. Discussion and possible approval to pay, Pay Application #11 to Pittard Construction in the amount of \$25,935.00 to be paid out of USDA Grant Account. Mayor Johnston made the motion to approve Pay Application #11, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
10. Discussion and possible approval to pay Invoice #KIO13-03-19 to Infrastructure Solution in the amount of \$8,027.00 for Engineering fees and Project Representative fees for the USDA Sewer Project. Mayor Johnston made the motion to approve Invoice #KIO13-03-19, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
11. Discussion and possible approval to pay Invoice #KIO17-01-06 to Infrastructure Solutions in the amount of \$1,610.00 for Engineering Fees for OWRB REAP Water Tower Project. Mayor Johnston made the motion to pay Invoice # KIO17-01-06, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
12. Discussion and possible approval to pay, Pay Application #12 to Pittard Construction in the amount of \$57,760.00 to be paid out of USDA Grant Account. Mayor Johnston made the motion to pay, Pay Application #12, seconded by Naugle. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
13. Discussion and possible approval to renew and sign Letter of Engagement for Kerns Accounting Services. Discussed the renewal increase. Mayor Johnston made the motion to approve contract with Kerns, seconded by Naugle. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

**New Business:** Robert Vaughan requested pay application for RD Construction to be paid. Not received in time for this meeting. Pat Layden requested it be put on the next agenda due to the amount.

Public Discussion: Mr. Steve Phipps present to discuss a tin horn for the Green Houses will discuss in Town.

Adjourn: Mayor Johnston made the motion to adjourn, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried. Time: 7:16 p.m.