

TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES

FOR THE REGULAR MONTHLY MEETING

JULY 25TH, 2019 AT 6:30 P.M.

AT KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA OKLAHOMA

Mayor Naugle called the meeting to order at 6:30 P.M.

Roll Call: Karon Sexton-present, Kristi Hall-present, Regina VanBlaricom-present, Jerri Ellis-absent, Deanna Sexton-present, Kari Peterson-present, Ned Naugle-present. Quorum present.

Pledge of Allegiance completed.

Consideration of the Minutes: Minutes reviewed. No questions. Mayor Naugle made the motion to approve June's meeting minutes, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion approved.

Financial Report: Mike Kerns present, reported on year ending finances, with a loss of \$90,000.00 due to 2 capital projects, actual operating income was \$37,917.00 year ending 6-30-2019. Mayor Naugle made the motion to approve the Financial Report, seconded by Hall. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion approved.

Purchase Orders: PO's reviewed. Naugle asked about the Allied Waste billing, Deanna Sexton explained the bill was for the town not individuals. No other questions. Mayor Naugle made the motion to approve the purchase orders seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion approved.

1. Water Plant Report: Written report given by Dale. Equipment that may have to be replaced soon, turbidity meters are \$5,000.00 each and there is 3, chemical pumps (9), he is getting numbers on getting 2 pumps right now. K. Sexton and K. Hall requested quotes for everything that needs replaced and replace as soon as possible.
2. Discussion and possible approval of Fiscal Year 2017-2018 Audit with Ralph Osborne CPA. Ralph Osborne present and distributed the Audits. Discussed the findings of the PWA Audit and recommended to write off old billings or get collection company for PWA. Stated no deficiencies. Mayor Naugle made the motion to approve the 2017-2018 Fiscal Year Audit, seconded by K. Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
3. Discussion and possible approval of Fiscal Year 2019-2020 Budget and Budget Resolution. Mike Kerns present. Presented the Budget to Board Members and discussed the financial information for 2019-2020. No questions. Mayor Naugle made the motion to approve the 2019-2020 Budget and Budget Resolution, seconded by K.Hall. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
4. Discussion and possible approval of rural customer water rate change. Mayor Naugle made the motion to table until next meeting due to Jerri Ellis not here, seconded by K. Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
5. Discussion and possible approval of changing city utility service rates. Mayor Naugle made the motion table until next meeting due to Jerri Ellis not here, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
6. Discussion and possible approval to pay Invoice #KIO-18-01-03 to Infrastructure Solutions for AMR Project for engineering fees in the amount of \$810.00. Deanna Sexton stated this will be the last invoice. Mayor Naugle made the motion to approve payment of Invoice #KIO-18-01-03, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
7. Discussion and possible approval to replace 12 fire hydrants that aren't working. Dale reported that the town has there is approximately 12-14 hydrants that aren't working and requested to purchase parts to fix them.

K. Sexton asked what the cost of new hydrant, Dale answered approx. \$1,500.00 each. Mayor Naugle stated the importance of fixing the hydrants. Dale stated the need to purchase valves and hydrants and replace 1 a month. Mayor Naugle made the motion to replace 1 fire hydrant (\$1500.00) and valves (\$600) per month as needed, seconded by K. Hall. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

8. Discussion and possible approval to change Tenaska Water Meter to (digital) AMR Meter. Discussed. Mayor Naugle made the motion to Table until next meeting, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
9. Discussion and possible approval to accept the Automatic Meter Reading Meter Project as Complete. Deanna Sexton presented the Board Members with Completion documents. Dale verified that all the meters were in place and all work is complete. Mayor Naugle made the motion to accept the Automatic Meter Reading Project as complete, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.
10. Discussion and possible approval of signing Closing Documents for Automatic Meter Reading Project. Deanna presented Board Members with documents. Mayor Naugle made the motion to approve signing of Closing Documents, seconded by K.Hall. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried.

New Business: None

Public Discussion: None

Motion to Adjourn: Mayor Naugle made the motion to Adjourn, seconded by K.Sexton. K. Sexton-yes, Hall-yes, VanBlaricom-yes, D.Sexton-yes, Peterson-yes, Naugle-yes. Motion carried. Time: 7:15 p.m. Adjourned

KIOWA PWA REPORT

Date: From 6/27/2019 to 7/25/2019

REPAIRS: ¾" line at Hwy 69 and 5th

EXPENCES:	VENDOR	ITEM	DATE RECEIVED
	Watertec	Ferric/caustic	7/5/2019

OTHER:

Backhoe had problems, rented Mini X to fix water leak and install 2" meter.

Equipment update

(3) turbidity meters will not accept calibration.

(2) chemical pumps only work in manual mode