

TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

JUNE 28TH, 2018 @ 6:30 P.M.

AT KIOWA CITY HALL

813 SOUTH HARRISON ST.

KIOWA, OKLAHOMA

Mayor Johnston called the meeting to order at 6:30 p.m.

ROLL CALL: Karon Sexton-present, Ned Naugle-present, Regina VanBlaricom-present, Carla Lamson-present, Deanna Sexton-present, Serena Johnston-present.

PLEDGE OF ALLEGIANCE: COMPLETED

CONSIDERATION OF THE MINUTES: Board of Trustees reviewed minutes from May 31, 2018 Regular Monthly Meeting. Mayor Johnston made the motion to approve the Minutes, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

FINANCIAL REPORT: Lamson reported a Revenue of \$133,355.91, Expenses of 40,430.77 with an Income of \$92,925.14. Mr. Kerns discussed the Preliminary Budget and Grant Revenue that is part of the Income. Mayor Johnston made the motion to approve the Financial Report, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: Board reviewed Purchase Order Journal. VanBlaricom had question about PO# P2737, on the pump kit, Dale didn't know anything about it and she talked with William and he said that it was purchased 3 months ago and wanted to make sure this wasn't a duplicate. Deanna explained that the invoice was just received. VanBlaricom questioned PO# 2741 about the 15 gray pipe-tin horns, and that it belonged to Pittard and not us. Deanna explained that Pittard wrote PWA a check, it was deposited into PWA and the invoice was paid out of PWA. No other questions. Mayor Johnston made the motion to approve the Purchase Orders, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

WATER PLANT REPORT: Dale gave Board members written report. Dale discussed the visit from D.E.Q. last week, everything is good.

- 1. Discussion and possible approval to pay Invoice# KIO-17-01-04 in the amount of \$1,159.20 to Infrastructure Solutions for Engineering Services for the OWRB REAP Water Tank Piping and Recirculation, to be paid out of REAP Grant account. Mayor Johnston made the motion to approve and pay Invoice #KIO-17-01-04, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.**
- 2. Discussion and possible approval to pay Contractor's Pay Application #1 in the amount of \$25,168.00 to R&D Maintenance and Repair, to be paid out of OWRB REAP Grant Account. Mayor Johnston made the motion to approve and pay Application # 1 to R&D Maintenance and Repair, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.**
- 3. Discussion and possible approval to pay Invoice #KIO-13-03-18 in the amount of \$24,235.75 to Infrastructure Solution for Engineering Services for Wastewater Collection System Improvements, to be paid out of USDA RD Account. Mayor Johnston made the motion to approve to pay the Invoice #KIO-13-03-18 to Infrastructure Solutions, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.**
- 4. Discussion and possible approval to pay Contractor's Pay Application #10 in the amount of \$45,267.50 to Pittard Construction for Sewer Collection Improvements, to be paid out of USDA RD Account. Mayor Johnston made the motion to approve and pay Application #10 to Pittard Construction, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.**
- 5. Discussion and possible approval of Change Order Number 6 resulting in a net deduction of \$4,800.00. Mayor Johnston made the motion to approve Change Order #6, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.**
- 6. Discussion and possible approval to replace concrete RV pads at 1102 Kiowa Lake Road (McMath) in the alley removed during Sewer construction.**

Discussion of keeping alleyways clear and not replacing permanent fixtures or concrete, but placing gravel instead in alleyways d/t to them being city easements and pipes will be easier to repair. Pat Layden states there is no legal issues due to it is city property being easements and alleyways. Mayor Johnston made the motion to research this item and place on next meeting agenda, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

7. Discussion and possible approval to replace Cement in back of Garage at 1026 Cherry Street (Doyle Mitchell) removed during Sewer Construction. Doyle Mitchell present and discussed the need for cement and not gravel, Board members discussed this item. Mayor Johnston made the motion to research this item and place on next meeting agenda, seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
8. Discussion and possible approval to replace concrete slab and gravel at 728 W. 4th St. (Johnny Powell) removed during Sewer Construction. Mayor Johnston made the motion to research this item and place on next meeting agenda, seconded by VanBlaricom. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
9. Discussion and possible approval to set a Special Meeting and Public Hearing for Budget and Resolution. Mayor Johnston made the motion to have Special meeting and Public Hearing July 17, 2018 at 6:00 p.m. seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

NEW BUSINESS: Discussed putting new digital water meters on next month's agenda. Discussed permit from DEQ for sludge removal at the water plant, Dale will contact the company.

PUBLIC DISCUSSION: Discussed Painting the Water Tower and quote from Elite Co. will discuss further at next meeting.

ADJOURN: Mayor Johnston made the motion to adjourn seconded by K. Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

Meeting Adjourned at 7:17 P.M.