

**TOWN OF KIOWA PWA MINUTES FOR
THE REGULAR MONTHLY MEETING
APRIL 25TH, 2019 AT 6:30 P.M.**

**AT KIOWA CITY HALL
813 S HARRISON ST.
KIOWA OKLAHOMA**

CALL MEETING TO ORDER: Mayor Naugle called the meeting to order at 6:30 p.m.

ROLL CALL: Karon Sexton-absent, Regina VanBlaricom-present, Kristi Hall- present, Jerri Ellis- present, Kari Peterson- present, Deanna Sexton- present, Ned Naugle-present.

PLEDGE OF ALLEGIANCE: Completed

CONSIDERATION OF THE MINUTES: No discussion or questions. Mayor Naugle made the motion to approve the minutes of March and Special Meeting of April 15th, seconded by VanBlaricom. VanBlaricom-yes, Kristi Hall-yes, Jerri Ellis-yes, Kari Peterson-yes, D.Sexton-yes, Naugle-yes. Motion carried.

APPROVAL OF FINANCIAL REPORT: Mr. Kerns present, gave the Board Members a copy of the current budget and preliminary budget for the upcoming Fiscal Year and discussed the figures. He discussed the future transfer to pay for the Water Meters from Town General Fund to PWA General Fund. He reported a monthly Revenue of \$40,638.64, Expenses of \$52,725.55, Loss of \$12,086.91. Loss due to Engineering Fees and other expenses for Sewer Project and Automatic Meter Reading (AMR) Project. Discussed the purpose of the Short Lived Asset and Debt Serve account for Water. Mr. Kerns discussed setting a financial meeting to work on 2019-2020 FY Budget. Meeting set for May 24th, 2019. No questions or comments. Mayor Naugle made the motion to approve the Financial Report, seconded by VanBlaricom. VanBlaricom-yes, Kristi Hall-yes, Jerri Ellis-yes, Kari Peterson-yes, D.Sexton-yes, Naugle-yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: No questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by Hall. VanBlaricom-yes, Kristi Hall-yes, Jerri Ellis-yes, Kari Peterson-yes, D.Sexton-yes, Naugle-yes. Motion carried.

WATER PLANT REPORT: Written report given to all Board Members. Dale present. Sewer Tap on west side of Bois d'arc being fixed by Pittard, he called Louis with Pittard and he will be here tomorrow. Water Meter Project has started and approx. 110 meters have been installed and all meters and materials are present. The computer and software isn't here yet.

1. Discussion and possible approval for Randy Gropp to receive a water bill adjustment due to a water leak during the Sewer Project. Randy Gropp present and discussed his bill and noticed an increase in November and determined there was a water leak but d/t the weather wasn't found until December. The leak was where the Sewer Construction Crew was working and hit the line, but it is fixed now and he is requesting an adjustment. Mayor Naugle made the motion that he would look at the billing history for adjustment tomorrow and get with Randy tomorrow for the bill adjustment, seconded by VanBlaricom. VanBlaricom-yes, Kristi Hall-yes, Jerri Ellis-yes, Kari Peterson-yes, D.Sexton-yes, Naugle-yes. Motion carried.

2. Discussion and possible approval of Payment Plan Contract for water customers who are behind on their bills. Jerri Ellis presented the Board Members a copy and discussed the Payment Plan Contract for her to help customers pay bills off instead of just paying a lower amount and never getting it paid in full and the penalties keep adding up, she stated she is working on a list of resources (DHS, Choctaw, etc.) to give customers that may assist in paying their water bills. Regina VanBlaricom made the motion to approve the Payment Plan Contract for customers with outstanding water bills to pay within 12 months, with current bill being paid monthly and payments to be made monthly on past due balances, seconded by Kari Peterson. VanBlaricom-yes, Kristi Hall-yes, Jerri Ellis-yes, Kari Peterson-yes, D.Sexton-yes, Naugle-yes. Motion carried.

NEW BUSINESS: No New Business

PUBLIC DISCUSSION: Deanna Sexton announced the letter from the water meter contractors was placed on the back on the water bill, so the customers would know they were in town replacing water meters.

ADJOURN: Mayor Naugle made the motion to Adjourn, seconded by VanBlaricom. VanBlaricom-yes, Kristi Hall-yes, Jerri Ellis-yes, Kari Peterson-yes, D.Sexton-yes, Naugle-yes. Motion carried. Adjourned at 6:55 P.M.