

**TOWN OF KIOWA PUBLIC WORKS AUTHORITY
REGULAR MONTHLY MEETING MINUTES**

FEBRUARY 28TH, 2019 AT 6:30 P.M.

AT KIOWA CITY HALL

813 SOUTH HARRISON ST.

KIOWA, OKLAHOMA

CALL MEETING TO ORDER: Mayor Johnston called the meeting to order at 6:30 p.m.

ROLL CALL: Karon Sexton-present, Ned Naugle-present, Regina VanBlaricom – present, Carla Lamson-present, Deanna Sexton-present, Serena Johnston-present.

PLEDGE OF ALLEGIANCE: Completed

CONSIDERATION OF MINUTES: Minutes reviewed. No questions. Mayor Johnston made the motion to approve the Minutes, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

APPROVAL OF FINANCIAL REPORT: Lamson reported a Revenue of \$36,279.05, with Expenses of \$52,327.71 with a Loss of \$16,048.66. Discussion. Mike Kerns present and handed out a list of accounts that we can adjust, in the future, if approved. Deanna stated that USDA has been contacted and is waiting on a call back regarding the accounts. We discussed having a meeting to start on budget and talk about bank accounts. Meeting set for March 14th, 2019 at 9:00 a.m. Mayor Johnston made the motion to approve the Financial Report and Financial meeting, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: Purchase orders reviewed. No questions. Mayor Johnston made the motion to approve the Purchase Orders, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

Water Plant Report: Written report given to Board Members.

1. Discussion and possible approval to adjust Dakota Thetford's water bill. Board members received a copy of the water bill and history. Discussion. Dakota is present and requested an adjustment due to a water leak. Mayor Johnston asked if the leak was repaired. Dakota stated the leak is fixed. Dakota was informed that you can only have one adjustment per year. Mayor Johnston made the motion to do an average adjustment on the water bill, seconded by Naugle. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
2. Discussion and possible approval for newly elected Treasurer to work with Carla Lamson for 2 weeks before taking office, and being paid. Discussion. Pat Layden was consulted and he approved. Mayor Johnston made the motion to approve Jerri Ellis, the new elected Treasurer, to work with Carla Lamson to begin April 1 thru the 15th at an hourly rate of 11.84 per hour, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.
3. Discussion and possible approval to set a Special Meeting March 14, at 1:30 p.m. for Bidders of AMR Water Meters to present their Meters and answer questions. Mayor Johnston made the motion to approve and hold a Special Meeting, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried.

New Business: No New Business.

Public Discussion: No Public Discussion.

Adjourn: Mayor Johnston made the motion to Adjourn, seconded by K.Sexton. K.Sexton-yes, Naugle-yes, VanBlaricom-yes, Lamson-yes, D.Sexton-yes, Johnston-yes. Motion carried. Time 7:03p.m.