

**TOWN OF KIOWA
PUBLIC WORKS AUTHORITY
MINUTES FOR
REGULAR MONTHLY MEETING MINUTES**

JULY 29, 2021 AT 6:30P.M.

**KIOWA CITY HALL
813 S. HARRISON ST
KIOWA, OK 74553**

CALL MEETING TO ORDER: MAOR KARI PETERSON AT 6:19P.M.

ROLL CALL: HATRIDGE – HERE, HALL-HERE, PERTERSON- HERE, NAUGLE-HERE.

PLEDGE OF ALLEGIANCE:

APPROVEL OF MINUTES OF THE DAY JULY 29, 2021, MEETING: Council members reviewed the minutes. No questions. Mayor Kari Peterson made the motion to approve the minutes. Hatridge seconded the motion. Vote called- hatridge-yes, hall-yes, Ellis-yes, Peterson-yes, Naugle-yes, Vanblaricom, abstain Austin-abstain. Motion passed.

1. Swearing in of the Newly Elected officials for Ward 5 (five) and Town Clerk. Regina Vanblaricom (WARD 5), Elainea Austin (Town Clerk) were sworn in by raising the right hand and verbally reciting the Loyalty Oath and the Oath of Office. Others were signed, witnessed and notarized. Mayor kari Peterson made the motion. Hall seconds the motion. Vote called-hatridge-yes, hall-yes, Peterson-yes, Naugle- yes, Vanblaricom-yes.

APPROVEL OF FINANCIAL REPORT: Mike Kerns- as of 6-30-2021 we do have enough money in all of the restricted account to cover all of the required reserved is 65 and we have 76. We have to move money from one account to another because the grand total is enough. We have restricted cash 299,580 and the total requirement is 297,014.

So we have 2500 extra dollars.in all of the combined cash accounts. We should have a financial meeting to talk about moving the money around and set up as agenda for next money. We need to have meeting on August 11th, 2021 at 6:00.p.m.

The overall financial report for the physical year ending June 30th, 2021. On the PWA side we are showing revenues of 578,641.43 we had total expenses of 593,220.55. We are showing an expenses of excess and revenues 14,579.12.

Expenses that was water tower, and the sewer. That is the reason we had more expenses than revenues. We had transfer some money over last year from the city side.

No questions. Mayor Kari Peterson makes the motion to approve the financial report. Hatridge seconded the motion. Vote called-Hatridge-yes Hall- yes, Ellis-Yes, vanblaricom- abstain, Peterson-yes, Naugle-yes, Austin- abstain. Motion Passed

APPROVAL OF THE PURCHASE ORDER: No questions. Mayor Kari Peterson made the motion to approve the purchase orders. Hall seconded the motion. Vote called-Hatridge- yes, Hall- yes, Ellis-yes, Peterson-yes, Naugle-yes, Vanblaricom-abstain Austin- Abstain. Yes, motion passes.

1. DISCUSSION AND POSSIBLE APPROVAL TO ENTER EXECUTIVE SESSION TO APPOINT A TOWN OF KIOWA CITY CLERK WITH ADDITIONAL DUTIES. Mayor Kari Peterson stated back from executive session at 6:53.
2. DISCUSSAND POSSIABLE APPROVAL OF FINDING FROM NUMBER 1 ON THE AGENDA. Council decided \$12.00 an hour. Mayor Kari Peterson made the motion. Hatridge seconded the motion. Vote called Hatridge-yes, Hall-yes, Ellis-yes, vanblaricom-yes, Peterson-yes, Naugle-yes. Motion Passed
3. DISCUSSION AND POSSIBLE APPROVAL TO ALL REGINA VANBLARICOM TO ALL TOWN OF KIOWA ACCOUNTS. Mayor Kari Peterson made the motion. Hatridge seconded the motion. Vote call Hatridge-yes, Hall-yes, Ellis-yes, Naugle-yes, Austin-yes. Motion Passed
4. DISCUSSION AND POSSIBLE APPROVAL TO ADD NEW CITY CLERK (Elainea Austin) TO ALL PWA VENDOR ACCOUNTS AND BANK ACCOUNTS. Mayor Kari Peterson made the motion. Hatridge seconded the emotion. Vote call Hatridge-Yes, Hall-yes, Ellis-yes, Vanblaircom- yes, Peterson-yes, Naugle-yes. Motion Passed
5. DISCUSSION AND POSSIBLE APPROVAL TO APPROVE THE FY 2021-2022 BUDGET. MAYOR Kari Peterson made the motion. Hall seconded the motion. Vote call Hatridge-abstain, Hall-yes, Ellis-Yes, Vanblaircom- abstain, Peterson-yes, Naugle-yes, Austin-abstain. Motion passed.
6. DISCUSSION OF FY 2018-2019 BUDGET.it Mayor Kari Peterson stated that why this is on the agenda is because the last city clerk did not have it signed or sent in. A lady had a question if we was going to have the budge audited from a second party. Hall said yes, we have to. Mayor Kari Peterson made the motion to certify the 2018-2019 budget. Hatridge seconded the motion. Vote call Hatridge-yes, Hall-yes, Ellis-yes, Vanblaircom-Yes, Peterson-yes, Naugle-Yes, Austin-Abstain. Motion Passed
7. DISCUSSION OF FY 2020-2021 BUDGET. Mayor Peterson states that we couldn't find it. We now have unsigned copies. We just need to get them certified and sent in so they will have a copy. Mayor Kari Peterson made the motion to certify the 2020-2021. Hall seconded the motion. Vote call Hatridge-yes, Hall-yes, Ellis-Yes, Vanblaricom-Abstain, Peterson-yes, Naugle-yes, Austin-abstain. Motion Passed
8. DISCUSSION AND POSSIBLE APPROVAL TO KEEP ADP OR HAVE KERNS DO PAYROLL FOR A SHORT TIME, BECAUSE OF ADP'S CONTINUED ISSUES AND FEES. Mayor Kari Peterson said that with ADP we have had about 3 weeks and we are still having a little issues. I don't know if it is just things we can get worked out. I keep understand that it is things that we can get worked out, but not everything is running smoothly yet. So Kerns have gave us some copies of what he would do payroll for us. Kerns states that he will need all passwords and login info.
9. DISCUSSION AND POSSIBLE APPROVAL We have met all requirements and need to stop transfers in the amount of 543.40, 514.00, 435.80. Kerns states that we need to stop all payments because we have enough funds in the account. We do not want to put anymore in the account until we have a financial meeting and try to get it sorted so that we know if we want a certificate of deposit for each requirement. The USDA wants us to have a cd for each requirement and we have enough money to do that we will just have to talk about at the workshop. No vote
10. DISCUSSION AND POSSIBLE APPROVAL to enter into an agreement for engineering service for the south lagoon sludge removal be infrastructure solution group LLC. From the DEQ we was not compliant on a few things and we are now getting started with a new agreement. Putting a bid out for sledging. We have to take bids if the project is over \$50,000.00. William Ellis said it was over 50k. No questions. Robert Vaughn was supposed to be here to explain but did not show up. We will put it on the next agenda for Robert Vaughn to explain. No vote

11. DISCUSSION AND POSSIBLE APPROVAL to enter into an agreement for engineering service for the south lagoon sludge removal be infrastructure solution group LLC. Resolution 21-10 mayor Kari Peterson made the motion to approve the resolution 21-10 authorizing rural ecomania action grand for the Oklahoma water board resource. Hall seconded the motion. Vote call Hatridge- yes, Hall-yes, Ellis-yes, Vanblaircom- abstain, Peterson-yes, Naugle-yes, Austin Abstain. Motion Passed

12. DISCUSSION AND POSSIBLE APPROVAL TO LIFT RESTICTIONS OF 4,000,000 GALLONS PER MONTH, PER CONTRACT FOR RURAL 11 WATER. RURAL WATER DEPARTMENT WOULD LIKE TO GET THE RESTRICTION LIFTED. THEY DO NOT KNOW WHY IT HAS A RESTRICTION. MAYOR Kari Peterson stated that when we have the ice storm back in February that our plant was running full throttle for days. Rural water said they understand but they do not want a cap and just removing it would allow us to not have that worry if they do hit 4 million if the city will cut them off & no one have water. Kiowa water plan operator told Mayor Kari Peterson that back in the winter that the plant was running full pomposity and it wasn't able to keep up then. Operation said that the water doesn't have enough time to sit before it goes out. 190k gallons a min is all we can do. Rural wants to agree to 6 million. City says that the plant cannot do that. With rural having all of the leaks in the winter they was only in the 3million. The grow houses are sliding under the radar in the outer skirts. The greenhouses are the issues. When rural hits 4million gallons we will have to up the pay. Once everyone is non sick we can get together and decide. Ellis opinion is that we put a cap on grow houses. Jess Wilson suggest that we make an ordnances that doesn't allow grow houses to move into town. No vote

13. DISCUSSION AND POSSIABLE APPROVAL OF WATER ADJUSTMENT FOR WADE DANIAL. 708 Taylor the leak was back in April and May. June they got the leak fixes. \$162 for the water adjustment. We always do a 1 time water adjustment for the residence if they fix the leak. It was the 1st leak adjustment. They did an adjustment on the sewer because the leak was on the ground. We have a receipt from getting the pipes fixed. Mayor Kari Peterson made the motion to approve the water adjustment for wade Daniel's at 708 Taylor for the total of 162.40 water amount. They sewer amount 92.50 total of 254.96. Vanblaricom seconded the motion. Vote call Hatridge-yes, Hall-yes, Ellis-yes, Vanblaircom-yes, Peterson-yes, Naugle-yes, Austin-yes. Motion Passed

14. DISCUSSION AND POSSIABLE APPROVAL TO RECONSIDER A WATER ADJUSTMENT FOR RONALD ORTIZ DUE TO A LEAK AT 1033 S GARFIELD. He had a leak and replaced about 300ft of waterline going to the house he lived in. Williams suggested that no we do not adjust it until he fixed the sewer that had the I&I issues. William smoked the lines and now he doesn't have an I&I. It is now tied into the sewer instead of on the ground. Only doing an adjustment on the water. Mayor Kari Peterson made the motion to approve water adjustment for Ronald Ortiz due to a water leak on 1033 s Garfield 841.79. Hatridge seconded the motion. Hatridge-yes, Hall-yes, Ellis-yes, Vanblaircom-Yes, Peterson-yes, naugle-, yes-Austin-yes. Motion Passed

NEW BUSINESS: TRUE NOTH MAPPING. SO FAR THEY HAVE PUSHED 200 WATER METERS AND 90 MANHOLES.

THEY MAP OUT TO EACH MANHOLE, WATER METER, FIRE HYDRANT, WATER VALVES TO MAKE A LIVING MAP. They continue and update these maps. We send info if we have anything new for them.

PUBLIC DISCUSSION nothing no mayor Kari Peterson made the motion to adjourn. Hall seconded the motion. 8:07pm Hatridge-yes, Hall-yes, Ellis-yes, Vanblaircom-yes, Peterson-yes, Naugle-yes, Austin-yes.