

TOWN OF KIOWA PUBLIC WORKS AUTHORITY MINUTES
FOR REGULAR MONTHLY MEETING
JUNE 24, 2021, AT 6:30 P.M.
KIOWA TOWN HALL
813 S HARRISON ST.
KIOWA, OKLAHOMA

CALL MEETING TO ORDER: Meeting called to order by Vice Mayor, Kristi Hall, at 6:30 p.m.

ROLL CALL: Meredith Hatridge, Vice Mayor Kristi Hall, Jerri Ellis, Deanna Sexton - Absent, Mayor Kari Peterson - Absent, Ned Naugle - here.

PLEDGE OF ALLEGIANCE:

CONSIDERATION OF THE MINUTES: No questions on Minutes. Vice Mayor Hall made a motion to accept the minutes. The motion was seconded by Hatridge. Hatridge - yes, Vice Mayor Hall - yes, Ellis - yes, Naugle - yes. Motion Carried.

APPROVAL OF THE FINANCIAL REPORT:

MIKE KERNS: 11 months in ending May 31, 2021. Total revenues \$532,990.45. We have expenditures at this point of \$556,644.11. So, we have excess of expenditures over income of \$23,653.66, but as we talked before, those have to do with the two projects that we have. The thing that I want to go over with you with you is this other paper that I just handed out to you that I always hand out about our cash flow. Right now, you can look there at the very bottom there and you can see that we have enough monies on hand to fulfill all our requirements. We are \$242 short out of a requirement of \$297,000.00. So, we are in good shape there. No questions. Vice Mayor Hall made a motion to accept the Financial Report. The motion was seconded by Hatridge. Hatridge - yes, Vice Mayor Hall - yes, Ellis - yes, Naugle - yes. Motion Carried.

APPROVAL OF THE PURCHASE ORDERS:

No questions, Vice Mayor Hall made motion to approve purchase orders. The motion was seconded by Naugle. Hatridge - yes, Vice Mayor Hall - yes, Ellis - yes, Naugle - yes. Motion Carried

1) **DISCUSSION AND POSSIBLE APPROVAL OF A WATER ADJUSTMENT FOR MICHAEL MABRAY DUE TO WATER LEAK AT 548 E 5TH ST.**

JERRI ELLIS: The total amount for three months, because the leak was on us. The water meter blew out and we did not know about it.

Vice Mayor Hall made a motion to approve the water adjustment for Michael Mabray in the amount of \$207.95. The motion was seconded by Hatridge. Hatridge - yes, Vice Mayor Hall - yes, Ellis - yes, Naugle - yes. Motion Carried.

2) **DISCUSSION AND POSSIBLE APPROVAL OF A WATER ADJUSTMENT FOR RONALD ORTIZ DUE TO WATER LEAK AT 1033 S GARFIELD.**

WILLIAM ELLIS - WATER PLANT SUPERVISOR: We have told him and shown him, been to his place. I just showed Ned these pictures, I have shown Meredith, I am not sure if I have shown you, Kris. This is his place out on the highway 69 at the old hotel. It is nothing but a valley and all the outbuildings are tied into this sewer line. There are four sewer defects and when it rains all the water comes down that hill sits in the valley and goes straight into our sewer. We have told

him and shown him, and he has not ever tried to fix it. The only one he attempted to fix was the fourth one and he only shoved another piece of pipe into it to make it appear to be fixed, but the smoke was still rolling out. Vice Mayor Hall asked William if he had discussed these defects in his sewer line. William stated that they had several times, it had gotten so bad that about six months ago I was having to over there and jet that line, so sewage was not backing up into Becky's Daycare. Jerri was waiting on a letter to mail to be given or mail to the water customers that have defects in their sewer lines, she has emailed Robert Vaughn and has not heard back from him. Jerri will write a letter to send out certified mail. Vice Mayor Hall made a motion to table this until he repairs his defective sewer lines. The motion was seconded by Hatridge. Hatridge – yes, Vice Mayor Hall – yes, Ellis – yes, Naugle – yes. Motion Carried.

3) DISCUSSION AND POSSIBLE APPROVAL FOR KENNETH SNIDER TO MOVE A STORAGE BUILDING IN AS A RENT HOUSE AND HOOK UP WATER AND SEWER.

Meredith Hatridge asked Attorney Pat Layden what the rules were concerning putting a mobile home on property in a flood plain. Pat answered, that would be up to the individual whether they wanted to do that or not. If they want to take the risk, there is no liability for the city, it is not our concern. If the individual wants to move onto that piece of property, then they must deal with their insurance and the potential for problems. The city would not have any responsibility. Meredith asked Mr., Snider is he was aware that if he places the building on that piece of property and if it floods, the responsibility will be on him and not the city. Mr. Snider stated that, yes, he was aware of that fact. Vice Mayor Hall wanted clarification on the address and was informed that they had called and corrected it. Jerri told her it was on there. Vice Mayor asked if there was a water meter and a sewer tap there and he said there was. She asked if he was going to have electricity and he said, yes, just as soon as I move it in. Vice Mayor Hall made a motion to approve Kenneth Snider to move a storage building in to use as a rent house. The motion was seconded by Hatridge. Hatridge – yes, Vice Mayor Hall – yes, Ellis – yes, Naugle – yes. Motion carried.

4) DISCUSSION AND POSSIBLE APPROVAL FOR TRUE NORTH MAPPING TO MAP WATER AND SEWER LINES FOR KIOWA PWA.

MARK MASONER: Jeff spoke with you last month and set out what we do and how we are going to operate. I spoke with Deanna earlier in the month and she had asked for a total dollar amount, and I sent those to you. The cost will be, for water & sewer the estimate is between 10 & 12,000 for the collection. We work about 50 hours a month to help with the payout. For this project for the collection alone anywhere from \$10,000 to \$12,000, that is \$100 an hour, after the collection we will be about three months in and then the \$500 a month subscription will begin. With that subscription, we will provide your city with at least two iPads, all the info will be on that iPad, so they can walk out to that meter or that sewer line. All the information on the meter will be on that iPad (name, account number, address). This also provides for us a GIS, so if you need to send a map to DEQ, you need a new zoning layer, flood plains. All the data will be together on that map so you can access it at any time. Vice Mayor Hall asked Mike Kerns if it was in the budget. He said it will be in the new 21-22 budget and that PWA could pay for the sewer and water meter side and Streets and Allies could pay for the mapping of the zones, flood plain and 911. Mark said that the streets and structures would all be done at the same time, that is just something they do, and that they would probably get information from our 911 coordinator. Someone will ride around with William the first week of July and get started ASAP. Vice Mayor Hall made a motion to approve True North Mapping to map water and sewer lines

for Kiowa PWA. The motion was seconded by Hatridge. Hatridge – yes, Vice Mayor Hall – yes, Ellis – yes, Naugle – yes. Motion carried.

- 5) **DISCUSSION AND POSSIBLE APPROVAL TO ACCEPT THE RESIGNATION OF KIOWA TOWN CLERK, DEANNA SEXTON, WITH EXTRA DUTIES.**
No questions, Vice Mayor Hall made a motion to accept the resignation of Kiowa Town Clerk, Deann Sexton. The motion was seconded by Hatridge. Hatridge – yes, Vice Mayor Hall – yes, Ellis – yes, Naugle – yes. Motion carried.
- 6) **DISCUSSION AND POSSIBLE APPROVAL TO REMOVE, DEANNA SEXTON, FROM ALL VENDOR ACCOUNTS, TOWN CREDIT CARD AND BANK ACCOUNTS FOR PWA.**
Vice Mayor Hall made a motion to approve removing Deanna Sexton from all vendor accounts, town credit cards and bank accounts for PWA. The motion was seconded by Naugle. Hatridge – yes, Vice Mayor Hall – yes, Ellis – yes, Naugle – yes. Motion carried.

NEW BUSINESS: Genice said that Trevor & Josh have been putting in the new ceiling tile in the Nutrition Center and they have been doing an awesome job. She invited the council to stop by and look at it. Vice Mayor Hall said that they appreciated her telling them about the good job the maintenance team were doing, and that the council loved to hear things like that.

PUBLIC DISSCUSION:

ADJOURN: Vice Mayor Hall made a motion to adjourn. The motion was seconded by Hatridge. Hatridge – yes, Vice Mayor Hall – yes, Ellis – yes, Naugle – yes. Motion carried.

IF ASSISTANCE IS NEEDED, PLEASE CALL THE KIOWA CITY HALL AT 918-432-5621; 24 HOURS IN ADVANCE.