

POSTED AT KIOWA CITY HALL ON MAY 23, 2017 AT 12:00PM

**TOWN OF KIOWA PUBLIC WORKS AUTHORITY**

**REGULAR MEETING**

**MAY 25, 2017 AT 6:30PM**

**KIOWA TOWN HALL**

**813 S HARRISON ST.**

**KIOWA, OKLAHOMA**

**CALL MEETING TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CONSIDERATION OF MINUTES**

**APPROVAL OF TREASURER'S REPORT**

**APPROVAL OF PURCHASE ORDERS**

1. Discussion and possible approval to open a OWRB REAP grant account at Kiowa First Bank.
2. Discussion and possible approval to accept the OWRB REAP Grant for improvements. Robert Vaughn
3. Discussion and possible approval for OWRB REAP grant resolution. Robert Vaughn
4. Discussion and possible approval for the quote from Worth Hydrochem to complete the electrical work for the South Sewer Lagoons.
5. Discussion and possible approval to install WTP SCADA System at the water plant.
6. Discussion and possible approval to award a bidder/contractor for the Sewer Project.

The two Executive Sessions will be held consecutively with findings after the Board of Trustees return.

7. Discussion and possible approval to enter into executive session for purpose of discussion of possible promotion and/or pay raise or disciplinary action for Justin Jewell. OS Title 25 Section 307 (B) (1).
8. Discussion and possible approval of findings from Executive Session for Justin Jewell, number 5 on this agenda.
9. Discussion and possible approval to enter into executive session for purpose of discussion of possible promotion and/or pay raise or disciplinary action for Trevor Wilcox. OS Title 25 Section 307 (B) (1).
10. Discussion and possible approval of findings from Executive Session for Trevor Wilcox, number 7 on this agenda.

11. Discussion and possible approval to adjust Rural Water District #11 water rates according to CPI Index per contract.
12. Discussion and possible approval of Budget Amendments for the fiscal year 2016-2017.

**New Business:**

**Public Discussion:**

**Adjourn:**

If assistance is 2needed, please contact the Town of Kiowa City Hall.

Town of Kiowa Public Works Authority

**REGULAR MEETING**

**MAY 25, 2017 AT 6:30 P.M.**

**KIOWA TOWN HALL**

**813 SOUTH HARRISON**

**KIOWA, OKLAHOMA**

**CALL MEETING TO ORDER:** Mayor Johnston called the meeting to order at 6:30 p.m.

**ROLL CALL:** Karon Sexton present, Ned Naugle present, Bob Ramey present, Regina VanBlaricom absent, Serena Johnston present, Carla Lamson present, Deanna Sexton present.

**PLEDGE OF ALLEGIANCE:** Completed

**CONSIDERATION OF THE MINUTES:** Mayor Johnston made the motion to approve the minutes of all meetings for the month of April seconded by K. Sexton. K.Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**TREASURER'S REPORT:** C. Lamson reported Revenue of 37,257.02, Expenses of 39,659.70 with a Loss of 2,402.68 and 89.3% of the budget spent. Mayor Johnston made the motion to approve the treasurer's report, seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**APPROVAL OF PURCHASE ORDERS:** Mayor Johnston made the motion to approve the purchase orders, seconded by Naugle. K.Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**1. Discussion and possible approval to open an OWRB REAP Grant account at Kiowa First Bank.** Mayor Johnston made the motion to open an OWRB REAP grant account at Kiowa First Bank with Serena Johnston, Ned Naugle, Carla Lamson and Deanna Sexton being on the signature card, seconded by K. Sexton. K.Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**2. Discussion and possible approval to accept the OWRB REAP Grant for improvements.** Robert Vaughn

Robert Vaughn was present and discussed the improvements that the grant will be used for. Mayor Johnston made the motion approve and accept the OWRB REAP Grant, seconded by K. Sexton. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**3. Discussion and possible approval for OWRB REAP Grant resolution. Robert Vaughn**

Robert Vaughn discussed the resolution and stated it was presented and approved last August. No Vote.

**4. Discussion and possible approval for the quote from Worth Hydrochem to complete the electrical work for the South Sewer Lagoons.** Mayor Johnston made the motion for Worth Hydrochem to do and complete the electrical work on the South Sewer Lagoons not to exceed \$6,000.00, seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**5. Discussion and possible approval to install WTP SCADA System at the water plant.** Mayor Johnston made the motion to table this item until next monthly meeting, seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**6. Discussion and possible approval to award a bidder/contractor for the Sewer Project.** Mayor Johnston made the motion to award Pittard Construction's Base Bid and Alternates 1-5 as the bidder and contractor for the Sewer Project contingent upon Rural Developments concurrence, seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**7. Discussion and possible approval to enter into Executive Session for purpose of discussion of possible promotion and/or pay raise or disciplinary action for Justin Jewell. OS Title 25 Section 307 (B) (1).** Mayor Johnston made the motion to enter into Executive Session @ 7:11 p.m: seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**8. Discussion and possible approval of findings from Executive Session for Justin Jewell, number 7 on this agenda.** Board Members return and meeting is back in session at 7:43 p.m. No vote.

**9. Discussion and possible approval to enter into Executive Session for purpose of discussion of possible promotion and/or pay raise or disciplinary action for Trevor Wilcox. OS Title 25 Section 307 (B) (1).** Mayor Johnston made the motion to enter into Executive Session @ 7:11 p.m. seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**10. Discussion and possible approval of findings from Executive Session for Trevor Wilcox, number 9 on this agenda.** Board Members return and meeting is back in session at 7:43 p.m. Mayor Johnston made a motion for Trevor Wilcox to be assigned to Maintenance, seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**11. Discussion and possible approval to adjust Rural Water District #11 water rates according to CPI index per contract.** Mayor Johnston made the motion to approve the adjustment, seconded by K. Sexton. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**12. Discussion and possible approval of Budget Amendments for the fiscal year 2016-2017.** Mayor Johnston made a motion to approve the budget amendments, seconded by K. Sexton. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.

**NEW BUSINESS: NONE**

**PUBLIC DISCUSSION: NONE**

**ADJOURN: 7:47 p.m.** Mayor Johnston made the motion to adjourn, seconded by Naugle. K. Sexton, Naugle, Ramey, Johnston, Lamson, D. Sexton voted yes. Motion carried.