

TOWN OF KIOWA
PUBLIC WORKS AUTHORITY MINUTES
FOR THE REGULAR MONTHLY MEETING
FEBRUARY 25TH, 2021 AT 6:30 P.M.
AT KIOWA CITY HALL
813 S. HARRISON ST.
KIOWA, OKLAHOMA

CALL MEETING TO ORDER: Mayor Naugle called the meeting to order at 6:30 p.m.

ROLL CALL: Meredith Hatridge-present, Kristi Hall-present, Jerri Ellis- Absent, Deanna Sexton-present, Kari Peterson-present, and Ned Naugle-present. Quorum present.

PLEDGE OF ALLEGIANCE: Completed.

APPROVAL OF THE MINUTES: Board Members reviewed the Minutes for January and the Emergency Meeting. No questions. Mayor Naugle made the motion to approve the Minutes, seconded by K. Hall. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried.

APPROVAL OF FINANCIAL REPORT: Mike Kerns present. Reported Revenues of \$50,367.95, Expenses of \$16,975.55 with a Net Income of \$33,392.40. Discussed Income Statement, January Cash Balance, Year to Date actual versus Budget. Board members read Treasurer's Report. No Questions. Mayor Naugle made the motion to approve the Financial Report, seconded by Peterson. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried.

APPROVAL OF PURCHASE ORDERS: Purchase Order Journal read by Board Members. No Questions. Mayor Naugle made the motion to approve the Purchase Orders, seconded by Hall. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried.

1. **WATER PLANT REPORT:** William present. Reported that Todd with Atoka 1 Water District (Wardville) got leaks fixed. The water tower is at 88 feet today. Roy Blanks came down and repaired South sewer lagoon, 48 foot of pipe. The town paid for the parts and he will charge for labor. Leak on 6th and Grand that we will repair this weekend. Everyone should have water

including Rural Water 11 and Wardville. Deanna informed him that Rebecca Cox called today and doesn't have water, but is not home. William stated he will check it out.

2. Discussion and possible approval for Flo Elliot to move a Mobile Home in at Lot 2, Block 60 on South Polk Street and hook-up water and sewer. Flo is present and provided Mobile Home permit with pictures. Discussed the mobile home and she stated it may be a month before she can move it in due to the ground being wet. Discussed purchase of the permit and Sewer tap, there is a water meter there. Mayor Naugle made the motion to approve Flo Elliot to move a Mobile Home in at Lot 2, Block 60 on South Polk and hook water and sewer up, seconded by Peterson. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried.
3. Discussion and possible approval to put a meter in at 1102 Kiowa Lake Road, for a travel trailer without paying a deposit, Caroline McMath. Caroline McMath not present. Deanna Sexton stated that Caroline called her today and she stated "she is going to hold off until warmer weather to do this". She requested to be taken off the agenda. This item is a No Vote.
4. Discussion and possible approval to update permissions for employees to purchase items from Locke, Atwood's and Lowe's, and other Vendors as needed. Deanna discussed the need to update employee list who can purchase from the vendor's as changes occur or as needed. Mayor Naugle made the motion to approve to update permissions for employees to purchase items from Locke, Attwood's and Lowes or other vendors, seconded by Hall. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried.
5. Discussion and possible approval to purchase Hach DR 300 Pocket Chlorimeter (468.00) and software (86.50) for the water plant. William discussed the need for the Chlorimeter. Discussion. Mayor Naugle made the motion to approve the Pocket Chlorimeter and software, not to exceed \$1,000.00, seconded by Peterson. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried.

NEW BUSINESS: No New Business.

PUBLIC DISCUSSION: No Public Discussion.

ADJOURN: Mayor Naugle made the motion to Adjourn, seconded by Peterson. M. Hatridge-yes, K. Hall-yes, D. Sexton-yes, K. Peterson-yes, N. Naugle-yes. Motion carried. Time: 6:55 p.m.