

TOWN OF KIOWA MINUTES
FOR REGULAR MONTHLY MEETING

OCTOBER 30, 2025 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA MEETING

AT THE KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OKLAHOMA 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

CALL MEETING TO ORDER: The meeting was called to order at 7:13 p.m.

ROLL CALL: M. Sexton-present, J. Ray-absent, T.S. Barker-present, T. Horn-present and D. Drake-present.

APPROVAL OF THE MINUTES: On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the minutes of the previous meetings were approved as presented.

APPROVAL OF THE FINANCIAL REPORT: The August 2025 Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. T. Reed noted that Sales Tax is somewhat lagging; however, Use Tax is up \$6,000 over YTD projections. On a motion duly made by M. Sexton and seconded by T.S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the Financial Report.

APPROVAL OF THE PURCHASES: The August 2025 Purchases Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by M. Sexton and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the Purchases Report.

MAINTENANCE REPORT: No report at this time.

ANIMAL CONTROL REPORT: Chief of Police J. Wilson reported that there was one dog bite in Town. J. Wilson stated that the shots required should be administered by a licensed veterinarian.

POLICE DEPARTMENT REPORT: J. Wilson reported that the Police Department had 811 contacts, 60 calls for service, 28 impounds and 25 releases.

FIRE DEPARTMENT REPORT: The Fire Department reported they received 10 calls, 5 medical, 1 structure fire, 2 grass fires and 2 tractor trailer fires.

COMMUNITY CENTER REPORT: No report was given at this time. However, D. Drake reported that a new bus driver has been hired for the Community Center.

1. Discussion, consideration and possible action: Conduct Public Hearing regarding the proposed annexation of property at the request of the owner (Brent Stone Property). J. Wilson noted that the petition has been completed for the proposed annexation. On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the public hearing closed @ 7:20 p.m.

2. Discussion, consideration and possible action: Approve or deny annexation of property described in the public hearing. On a motion duly made by M. Sexton and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve annexation of the Brent & Debbie Stone property.

3. Discussion, consideration and possible action: Adoption of Ordinance No. (Ordinance number to be assigned) annexing the property as described, if approved. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to adopt the ordinance annexing said property and that water and sewer will be placed on this property within 10 years.

4. Discussion, consideration and possible action: Authorize Mayor and Town Clerk to execute all documents necessary to complete annexation process. On a motion duly made by T.S. Barker and seconded by M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to authorize the Mayor and Town Clerk to execute all documents necessary to complete the annexation process.

5. Discussion, consideration and possible action: Barbara Scott: 938 S. Lincoln St. requesting fallen tree from neighbors removed. Barbara Scott was not in attendance at the meeting. D. Drake reported that the request is denied as it has been determined that this is a civil matter between neighbors. No vote was taken in this matter.

6. Discussion, consideration and possible action: Kim Adams: Update permanent contract for Mary Kimberly Library on January 2026. Kimberly Adams, president of the Mary Kimberly Library Foundation (a non-profit organization) was present to discuss updating the permanent contract for the Mary Kimberly Library in January 2026. She further discussed current donations and possible future donations for the proposed Reading Park/Story Walk to be added to the north side of the library. Further, she also asked for possible assistance from the Town of Kiowa to donate water for the libraries operation. No action was taken in this matter. However, this will be placed on the Town of Kiowa's November 19,

2025 upcoming Town agenda for further discussion in regards to the Town donating the cost of water, sewer and trash for the library.

7. Discussion, consideration and possible action: Purchase property at 803 S. Taylor St: Patricia Hashemi. No action was taken on this matter at this time.

8. Discussion, consideration and possible action: Children’s Christmas Party date and time. On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to host the Children's Christmas Party on December 12, 2025 @ 6:00 p.m. at the Community Center.

9. Discussion, consideration and possible action: 2026 Holiday Schedule for Town of Kiowa and Regular Monthly Meetings. On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the 2026 Holiday Schedule for the Town of Kiowa and also to approve the Town of Kiowa Regular Monthly Meeting Schedule.

10. Discussion, consideration and possible action: Roy Hatridge ordinance. On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to re-adopt and advertise the ordinance for Roy Hatridge.

11. Discussion, consideration and possible action: Mary Trammell: Adopt amended ordinance. On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to re-adopt and amend the legal description on the ordinance.

12. Discussion, consideration and possible action: Fire Department purchasing procedure using County funds. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to have the purchasing power using County Funds to remain at the Town of Kiowa City Hall.

13. Discussion, consideration and possible action: Fire Department listing of items requested:

1. Hp MFD laser printer.
2. 3 drip torches – \$225.00 each.
3. 3 SCBA masks – \$498.00 each.
4. 3–2.5 gallon yellow diesel cans.
5. Shirts/Hats for Fire Department.
6. I Pad for tanker.

It was reported that the U.S. Forestry Service will pay for items #2, #3 and #4. Also, the Fire Department was asked to find out if the County of Pittsburg will pay for Item #6. On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the purchase of items #1 through #6 for the Fire

Department not to exceed \$4,500.00.

14. Discussion, consideration and possible action: Reallocation and discuss maintenance for Skid Steer. On a motion duly made by T.S. Barker and seconded by M. Sexton, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to reallocate the funds for the skid steer back into the City's budget.

15. Discussion, consideration and possible action: ESO 1450 Start-up year quote is for 120 calls. On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to table this matter until such time that the total cost can be determined.

16. Discussion, consideration and possible action: Fire Department to open account for donation funds. No vote was taken at this time.

17. Discussion, consideration and possible action: Adopt and enact codification of ordinances for the Town. J. Wilson reported that the attorney has signed off to enact codification of ordinances. D. Drake noted that the ordinance book has been redone and reorganized. It was reported that a copy of the ordinance book will be housed in the law library and 3 copies also in City Hall. A Special Meeting will be held to address additional issues regarding the ordinances on December 1st @ 1:00 p.m. On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to adopt and enact the codification of ordinances.

18. Discussion, consideration and possible action: Limit people who can purchase for Maintenance Department and Fire Department. On a motion duly made by T.S. Barker and seconded by T. Horn, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to assign purchasing power to the following employees for the (#1) Fire Department: Clayton Nichols and Wesley Clark Kelley and the (#2) Maintenance Department: Daniel Dibble and Josh Furr.

19. Discussion, consideration and possible action: Bid for street repairs. T.S. Barker reported on the progress going on in Town regarding repairs to the streets from Highway 69 to Harper Valley Road. On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the bid for street repairs not to exceed \$225,000.00.

NEW BUSINESS: D. Drake noted that the Town is still looking at additional properties for the cemetery. T.S. Barker noted that regarding the Bobby Harris property, the fence has fallen and that he has also received many complaints regarding the property's condition. J. Wilson reported that the owner of the property needs to deal with this matter directly. D. Drake noted that this process will need the assistance of the Health Department. J. Wilson noted that there is a procedure the City can take to form and adopt building standard. However, it is a lengthy and stringent process.

PUBLIC DISCUSSION: P. Shows inquired about after hours phone numbers regarding the Fire Department and Police Department. J. Wilson noted that during after closing hours the Pittsburg County Sheriff's Department or 911 handles all of these calls.

ADJOURNMENT: On a motion duly made by D. Drake and seconded by T. S. Barker, M. Sexton-yes, J. Ray-absent, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to adjourn the meeting at 8:30 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.