

**TOWN OF KIOWA MINUTES**  
**FOR REGULAR MONTHLY MEETING**

**MARCH 26, 2026 @ 7:00 P.M.**

OR IMMEDIATELY FOLLOWING THE PWA MEETING

AT THE KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OKLAHOMA 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** The meeting was called to order at 7:21 p.m.

**ROLL CALL:** M. Sexton-present, J. Ray-present, T.S. Barker-present, T. Horn-present and D. Drake-present.

**APPROVAL OF THE MINUTES:** On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-abstained, T. Horn-yes and D. Drake-yes, the motion carried to approve the previous meetings minutes.

**APPROVAL OF THE FINANCIAL REPORT:** The Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. T. Reed reported that through February 2026 Sales Tax revenues were down. However, Use Tax revenue was above budget projections and expenses were less than budgeted. On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the Financial Report.

**APPROVAL OF THE PURCHASES:** The Purchases Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the Purchases Report.

**MAINTENANCE REPORT:** T. Whitfield reported that one break occurred on a sewer line. Other items completed were a reset on culverts (that were causing drainage issues), servicing the Community Center's service van, mowing (included the parks and cemetery), spraying weeds, with dirt work in process and the dump truck is back in service. Additionally, they serviced all chain saws and provided an extension place for turning in at the cemetery. In the future, they will also be addressing potholes once the necessary material can be obtained.

**ANIMAL CONTROL REPORT:** One dog capture was reported.

**POLICE DEPARTMENT REPORT:** J. Wilson reported 703 contacts, 51 calls for service, 14 impounds and 13 releases for the month. He further noted that the video cameras have been updated and are now in use with automatic triggers in the car for activating the body cameras.

**FIRE DEPARTMENT REPORT:** The Fire Department reported they received 23 total calls. 1 medical, 3 vehicle, 17 grass fires, 1 Zero 2 Arm and 1 hard vehicle fire.

**COMMUNITY CENTER REPORT:** L. Goss reported that everything is going well at the present time and that the water temperature has been adjusted on the dish machine. L. Goss also noted that she will arrange to have the lettering put on the Community Center's service van.

**CODE ENFORCEMENT REPORT:** It was reported that 20 notices were sent last month. 6 violations, 8 people have started the cleanup process of their property with 3 almost completed and one building being torn down. Regarding the Jones property, emails have been sent with no response. J. Wilson stated that he will contact our Town Attorney as to how to proceed in this matter.

- 1. Discussion, consideration and possible action: Report of 24/25 Year Audit: Autumn Williams.** Autumn Williams reported on the 2024/2025 Year Audit in our prior PWA Meeting on this days date. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the 2024/2025 Year Audit.
- 2. Discussion, consideration and possible action: Schedule Kiowa Clean-Up.** On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve scheduling Kiowa Clean-Up days for Friday and Saturday, April 17th - 18th.
- 3. Discussion, consideration and possible action: Schedule Community Garage Sale.** On a motion duly made by T. Horn and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve to scheduling the Kiowa Community Garage Sale on April 25th from 8:00 a.m. to 5:00 p.m.
- 4. Discussion, consideration and possible action: Insurance Renewal/Lisa Irby.** Lisa Irby presented the Insurance renewal. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve to the insurance renewal.
- 5. Discussion, consideration and possible action: 4th of July 2026 planning.** The Kiowa Festival and July 4th celebrations are to be combined this year on the same date. This event will be held

on the 4th of July. The parade will start at 10 a.m. and end at 10:00 p.m. L. Goss will take care of the hot dogs and chili. The consensus was that they idea to combine both events has been well received. J. Wilson will handle the corn hole tournament. Inmates are a possibility to set up the large tent. We will also host a few food and drink vendors. M. Sexton suggested that the churches be a part of this years music event. Rental tables will be used and the price is considered reasonable. No vote was taken in this matter.

**6. Discussion, consideration and possible action: Police vehicle purchase.** On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to table this matter.

**7. Discussion, consideration and possible action: Purchase Street and Alley equipment.** On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to table this matter.

**8. Discussion, consideration and possible action: Wade McMath/R.V. Park approval.** W. McMath requested approval for up to 19 spots for an R.V. Park. On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve W. McMath's request.

**9. Discussion, consideration and possible action: 90 day extension for Joey Ware travel trailer.** J. Ware has asked for a 90 day exception regarding his travel trailer. This travel trailer is being used for housing while he builds his new structure on this property. Going forward, this action will allow for property owners to live in a trailer while they are constructing a new building or improving an existing structure. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the 90 day exception.

**10. Discussion, consideration and possible action: Fire Department water use report.** It was reported that a meter will be purchased. This should provide a complete accountability of just how much water is being used. On a motion duly made by D. Drake and seconded by T.S. Barker, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve the Fire Department's request that we place a water gauge in an effort to determine how much water is being utilized.

**11. Discussion, consideration and possible action: Annexation of Sexton property.** It was reported that the petition for annexation of the Sexton property will be drafted and signed by the Sextons. Notices will be sent to the surrounding property owners. Once the petition is signed, it will be presented at the next Town meeting at which time a public hearing will be held. No action taken in this matter.

**12. Discussion, consideration and possible action: Renew Tech Fee CD for \$50,000 and put remaining money \$28,424.61 into Tech checking account.** On a motion duly made by T. Horn and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve renewing the Tech Fee CD for \$50,000 and placing the remaining money \$28,424.61 into Tech checking account.

**13. Discussion, consideration and possible action: Close out cemetery CD and put balance of**

**\$33,041.40 into cemetery checking account.** This matter is being considering in the event that we purchase additional land for the cemetery. On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to approve closing out the cemetery CD and placing the balance of \$33,041.40 into cemetery checking account.

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**14. Discussion, consideration and possible action to enter into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:**

On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to move from Open Session into Executive Session at 7:58 p.m.

Theron Whitfield/90 days

**15. Discussion, consideration and possible action to re-convene into Open Session.**

On a motion duly made by D. Drake and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to move from Executive Session back into Open Session at 8:04 p.m.

**16. Discussion, consideration and possible action on any matter discussed in Executive Session.**

**17. FINDINGS:** On a motion duly made by M. Sexton and seconded by D. Drake, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to increase Theron Whitfield's hourly wage by \$1.00 per hour retroactive back to March 19, 2026.

**18. Discussion, consideration and possible action to enter into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:**

Kenny Davis/1 year

**19. Discussion, consideration and possible action to re-convene into Open Session.**

**20. Discussion, consideration and possible action on any matter discussed in Executive Session.**

**21. FINDINGS:** No action was taken as Kenny Davis is no longer an employee of the Town of Kiowa.

**22. Discussion, consideration and possible action to enter into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee:**

Javin James-2 years

**23. Discussion, consideration and possible action to re-convene into Open Session.**

**24. Discussion, consideration and possible action on any matter discussed in Executive Session.**

**25. FINDINGS:** No action was taken in this matter. J. James was not present for the meeting.

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**NEW BUSINESS:** None.

**PUBLIC DISCUSSION:** J. Wilson reported that the Open House for the new Police Department building is upcoming and that First Bank will provide refreshments.

Discussion of the Senior Citizens regarding their role in the Kiowa Festival/4th of July celebration will be discussed further at the next meeting.

**ADJOURNMENT:** On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes and D. Drake-yes, the motion carried to adjourn the meeting at 8:16 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.