

**TOWN OF KIOWA MINUTES**  
**FOR SPECIAL MEETING**  
**JANUARY 9, 2026 @ 3:00 P.M.**  
**AT THE KIOWA CITY HALL**

831 S. VAN BUREN ST. KIOWA, OKLAHOMA 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** The meeting was called to order at 3:00 p.m.

**PLEDGE OF ALLEGIANCE & INVOCATION:** Completed.

**ROLL CALL:** M. Sexton-absent, J. Ray-present, T.S. Barker-present, T. Horn-absent and D. Drake-present.

**1. Discussion, consideration and possible action: Purchase building for Town of Kiowa Police Department.** Mayor D. Drake and Police Chief Jess Wilson reported on the significant black mold problem within the current Kiowa Police Department building. T.S. Barker reported that there is a major mold issue and that there is no way to keep the moisture from building up and expanding. It was further reported that the Town may want to consider purchasing a new mobile home from Grainger Mobile Homes to serve as the new Kiowa Police Department. This mobile home will be set on an existing concrete slab next to the Kiowa Fire Department. D. Drake stated that the new structure should be placed in the center of the concrete and to the rear of this property on the concrete. This would allow for needed parking in the front of the building. D. Drake reported that this matter has been discussed with our accountant, Tracy Reed, of RSMeacham CPA & Associates. T. Reed reported that the money to purchase the mobile home is within budget. She further mentioned and advised the Town to pay for the new mobile home in full at the time of purchase. J. Wilson reported that the cost of the mobile home would be \$80,000.00 with all porches and steps to be included in the purchase. The Town would be responsible for the move and Mr. Grainger will assist in trying to locate a mover. J. Wilson reported that

this approximate cost could be up to \$10,000.00. The Town would also be responsible for moving the porches and setting up all utilities. Grainger Homes would prefer the Town move the porches during the last week of January 2026; and, then move the mobile home the 1st week of February 2026. J. Wilson also noted that he will contact the Town's insurance agent to determine if our insurance policy covers the issue of black mold. On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, T.S. Barker-yes, T. Horn-absent and D. Drake-yes, the motion carried to approve the purchase of the mobile home for use as the new Kiowa Police Department building with overall additional costs not to exceed \$100,000.00.

**2. Discussion, consideration and possible action to enter into executive session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, discipling or resignation of any individual salaried public officer or employee:**

On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, T.S. Barker-yes, T. Horn-absent and D. Drake-yes, the motion carried to move from Open Session into Executive Session at 3:13 p.m.

**Hire Code Enforcement Officer for Town of Kiowa**

**3. Discussion, consideration and possible action to re-convene into open session.**

On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, T.S. Barker-yes, T. Horn-absent and D. Drake-yes, the motion carried to move from Executive Session and reconvene back into Open Session at 3:33 p.m.

**4. Discussion, consideration and possible action on any matter discussed in executive session.**

**5. FINDINGS:** On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, T.S. Barker-yes, T. Horn-absent and D. Drake-yes, the motion carried to employ Clayton Nichols to work with the Kiowa Police Department as the Town's Code Enforcement Officer at an hourly rate of \$16.00 per hour; and, not to exceed 24 hours per week with no benefits paid.

**ADJOURNMENT:** On a motion duly made by D. Drake and seconded by T.S. Barker, M. Sexton-absent, J. Ray-yes, T.S. Barker-yes, T. Horn-absent and D. Drake-yes, the motion carried to adjourn the meeting at 3:35 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.