

**PUBLIC WORKS AUTHORITY MINUTES**

**FOR REGULAR MONTHLY MEETING**

**JANUARY 29, 2026 @ 6:30 P.M.**

AT KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OK 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** The meeting was called to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE & INVOCATION:** Completed.

**ROLL CALL:** M. Sexton-present, J. Ray-present, T.S. Barker-absent, T. Horn-present, D. Drake-present, J. Hasty-present and K. Burgett-absent.

**APPROVAL OF MINUTES:** On a motion duly made by J. Ray and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to approve all of the minutes as presented.

**APPROVAL OF FINANCIAL REPORT:** Tracy Reed of RSMeacham CPA & Associates presented the Financial Report. On a motion duly made by M. Sexton and seconded by D. Drake, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to approve the Financial Report.

**APPROVAL OF PURCHASES:** Tracy Reed of RSMeacham CPA & Associates presented the Purchases Report. On a motion duly made by M. Sexton and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to approve the Purchases Report.

**WATER PLANT REPORT:** It was reported that there are many corrective measures being taken at the Water Plant at this time. It was reported that the caustic pumps have been hooked up and the generator at the lake has been installed. The back up generator will be tested for Rural Water in the coming days and that chain link fencing has been placed around the generator. An automatic transfer

switch has also been installed on the generator so that it will instantly start up when necessary. The general Water Plant area is currently in the process of being cleaned up and is looking good. The meters have been scheduled to be calibrated at no cost to the Town. In addition, the D-cant line has been snaked. D. Drake noted that he was very satisfied with this report and that the Water Plant is currently going in the right direction in resolving outstanding issues at this time.

**1. Discussion, consideration and possible action: Request to purchase parts and new testing equipment for Lab at the Water Plant.** On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to approve the purchase of the necessary lab equipment for the Water Plant in an amount not to exceed \$8,240.00.

Further, a lengthy presentation/demonstration was made by representatives of IPEX-UTS in an effort to provide a more cost effective method of purchasing bulk parts for PWA.

**2. Discussion, consideration and possible action: Approve the closing of contracts with OWRA grant.** On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to approve closing the contracts with OWRA.

**3. Discussion, consideration and possible action: Town Council to approve the closing of the contracts with the REAP grant funds.** On a motion duly made by D. Drake and seconded by T. Horn, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to approve closing the contracts with the REAP grant funds.

**4. Discussion, consideration and possible action: Schedule yearly maintenance for the 3 generators at the Water Plant.** On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to enter into the contract with Clifford Power Generator Company and to schedule the annual maintenance for the 3 generators at the Water Plant.

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On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to move from Open Session into Executive Session at 7:10 p.m.

**5. Discussion, consideration and possible action to enter into Executive Session pursuant to Title 25 O.S. Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, discipling or resignation of any individual salaried public officer or employee:**

**Brandon Thomas**

**6. Discussion, consideration and possible action to re-convene into Open Session.**

On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to move from Executive Session back into Open Session at 7:25 p.m.

**7. Discussion, consideration and possible action on any matter discussed in Executive Session.**

**8. FINDINGS:** On a motion duly made by M. Sexton and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to increase Brandon Thomas's hourly pay by \$1.00 per hour retroactive to December 17, 2025.

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**NEW BUSINESS:** L. Shows presented the Water Billing and Delinquency Report. Also included was the Monthly Water Producing Report and Water Loss Report. L. Shows also noted that there were 5 water leaks/adjustments and 5 accounts closed during this period of time.

**PUBLIC DISCUSSION:** None.

**ADJOURNMENT:** On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-absent, T. Horn-yes, D. Drake-yes, J. Hasty-yes and K. Burgett-absent, the motion carried to adjourn the meeting at 7:30 p.m.

**IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.KIOWA, OKLAHOMA.**