

PUBLIC WORKS AUTHORITY MINUTES

FOR REGULAR MONTHLY MEETING

SEPTEMBER 25, 2025 @ 6:30 P.M.

AT KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OK 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

CALL MEETING TO ORDER: The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE & INVOCATION: Completed.

ROLL CALL: M. Sexton-present, J. Ray-present, D. Drake-present, T.S. Barker-present, T. Horn-present, J. Hasty-present and K. Burgett-present.

APPROVAL OF MINUTES: On a motion duly made by J. Ray and seconded by T.S. Barker, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes, K. Burgett-yes and D. Drake-yes, the minutes of the previous meeting were approved as presented.

APPROVAL OF FINANCIAL REPORT: The August 2025 Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by J. Ray and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes, K. Burgett-yes and D. Drake-yes, the Financial Report was approved as presented.

APPROVAL OF PURCHASES: The August 2025 Purchases Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates. On a motion duly made by J. Ray and seconded by T.S. Barker, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes, K. Burgett-yes and D. Drake-yes, the Purchases Report was approved as presented.

WATER PLANT REPORT: D. Drake noted that there are no irregularities at the water plant at this time.

1. Discussion, consideration and possible action: Use of Keddo Grant money. J. Hasty reported on

the email from the City's Engineer Robert Vaughan regarding the Lake Generator Project. It was reported that the remaining funds in the REAP Grant cannot be used to purchase the generator. Therefore, we have \$28,000 less budget to work with and only a KEDDO grant in the amount of \$75,826.15. The estimated cost of the generator is over \$100,000; and, that any cost above the KEDDO grant would need to be KPWA funds. It was further reported that we will not know the exact costs of this project until the bids are received. Robert Vaughan will be here at the next Town Council meeting to be held on October 23, 2025 with the bids. No vote was taken in this matter at this time.

2. Discussion, consideration and possible action: Change bank signers. On a motion duly made by D. Drake and seconded by M. Sexton, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes, K. Burgett-yes and D. Drake-yes, the Council approved that bank signers be limited to four individuals only with said individuals being as follows: 1) Danny Drake, 2) James Ray, 3) Jeri Ann Hasty, 4) Leea Shows

NEW BUSINESS: L. Shows reported that she has been advised of an existing Class Action lawsuit wherein the City may be entitled to a settlement. This lawsuit is in regards to processed Discover credit cards for the years 2007 through 2023. There is no charge to the City for filing a claim. D. Drake instructed L. Shows to follow through with the filing of the claim.

L. Shows also presented the following reports: The Water Leak Adjustments Given as of 9/25/25 and the PWA Delinquent Accounts for September 2025.

L. Shows reported on the new billing system. She noted that this system should be up and running by the October 2025 billing system. This new system will provide more payment options for our customers.

L. Shows noted that that the Rate Survey is in process and that a representative would like to meet to address this issue.

PUBLIC DISCUSSION: None.

ADJOURNMENT: On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-yes, J. Ray-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-no vote, K. Burgett-yes and D. Drake-yes, the meeting was adjourned at 6:50 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.KIOWA, OKLAHOMA.