

POSTED AT KIOWA CITY HALL ON SEPTEMBER 23, 2025

**PUBLIC WORKS AUTHORITY AGENDA
FOR REGULAR MONTHLY MEETING**

SEPTEMBER 25, 2025 @ 6:30 P.M.

AT KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OK 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE & INVOCATION:

ROLL CALL:

APPROVAL OF MINUTES:

APPROVAL OF FINANCIAL REPORT:

APPROVAL OF PURCHASES:

WATER PLANT REPORT:

- 1. Discussion, consideration and possible action:** Use of Keddo Grant money.
- 2. Discussion, consideration and possible action:** Change bank signers.

NEW BUSINESS;

PUBLIC DISCUSSION:

ADJOURNMENT:

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.KIOWA, OKLAHOMA.

PUBLIC WORKS AUTHORITY MEETING MINUTES

FOR REGULAR MONTHLY MEETING

AUGUST 28, 2025 @ 6:30 P.M.

AT KIOWA CITY HALL

831 S. VAN BUREN ST. KIOWA, OK 74553

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

CALL MEETING TO ORDER: The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE & INVOCATION: Completed.

ROLL CALL: M. Sexton-absent, J. Ray-present, D. Drake-present, T.S. Barker-present, T. Horn-present, J. Hasty-present and K. Burgett, present.

APPROVAL OF MINUTES: On a motion duly made by J. Ray and seconded by T.S. Barker, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the previous meetings minutes were approved as presented.

APPROVAL OF FINANCIAL REPORT: The Financial Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates to the City Council. On a motion duly made by J. Ray and seconded by T.S. Barker, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the Financial Report was approved as presented.

APPROVAL OF PURCHASES: The Purchases Report was presented and reviewed by Tracy Reed of RSMeacham CPA & Associates to the City Council. On a motion duly made by T. Horn and seconded by T.S. Barker, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the Purchases Report was approved as presented.

WATER PLANT REPORT: D. Dibble reported that everything is going well at the water plant at this time. D. Dibble also reported that he Spoke with DEQ and that they informed him that if next quarter our water is clear we will be taken off the water order. No motion was needed in this matter.

1. Discussion, consideration and possible action: **Remove Dannie Kelley from PWA bank accounts.** On a motion duly made by T.S. Barker and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to remove Dannie Kelley from all PWA bank accounts.

2. Discussion, consideration and possible action: **Add Tanner Horn to PWA bank accounts.** On a motion duly made by T. S. Barker and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to add Tanner Horn to all PWA bank accounts.

3. Discussion, consideration and possible action: **Discussion with Jimmy Martin from OKAC.** A representative from OKAC, J.R. Welch, (RE: An Alliance of Water & Waste Water Professionals) visited with the Council to tell them about the services this company can provide to the City. OKAC is an Oklahoma-based entity in specialized services that can cover all aspects of water and waste water systems in an effort to create stable and sustainable systems. It was further reported that they can provide Water & Waste Water System Management, Funding Procurement & Project Development, GIS Digital Mapping Services, Education and Project Management. They provide customized contracts for their customers for whatever the need might be. No vote was taken in this matter at this time.

4. Discussion, consideration and possible action: **Daniel Dibble vacation.** On a motion duly made by T.S. Barker and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve Daniel Dibble's vacation for the week of October 13, 2025.

NEW BUSINESS: Engineer Robert Vaughan asked the Council to consider and approve the ISG Engineering Work Order for the Raw Water Lake Generator with OWRB and KEDDO REAP Funds. He further stated that both agencies have approved the funds to be spent for this project with a additional supporting documentation. On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the motion carried to approve the Raw Water Automatic Power Generator and Miscellaneous WTP Improvements as follows: #1) OWRB REAP \$27,999.00 and #2) KEDDO REAP \$75,826.15 for a total of \$103,825.15 to be spent on this project.

R. Vaughan also reported that he approved the expenditure of the water meter for the water plant and that the City will be reimbursed for this cost.

L. Show presented the PWA Delinquent Accounts Report of August 2025 and Water Leak Adjustments given as of 8/28/25.

L. Shows asked the Council to consider using online billing with the Next Bill Pay company. This would enable our customers to pay their water, sewer and trash bills on line. This system will also merge with our current system. This company will advise, by text, phone and email any water leaks or delinquency. She further reported that there are no up front fees involved. L. Shows reported that there is a fee for notifications to PWA and there is also a fee to be paid by the customer. The company will also make make phone calls on delinquent accounts. On a motion duly made by J. Ray and seconded by T.S. Barker, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and

K. Burgett-yes, the motion carried to adopt the above online billing program.

PUBLIC DISCUSSION: None

ADJOURNMENT: On a motion duly made by D. Drake and seconded by J. Ray, M. Sexton-absent, J. Ray-yes, D. Drake-yes, T.S. Barker-yes, T. Horn-yes, J. Hasty-yes and K. Burgett-yes, the carried to adjourn the meeting at 6:59 p.m.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.KIOWA, OKLAHOMA.

1:26 PM
09/23/25

KIOWA PUBLIC WORKS AUTHORITY
Check Detail
September 2025

Date	Paid Amount	Name	Memo	Num	Type
09/04/2025		USDA		ACH	Check
	-1,918.00				
TOTAL	-1,918.00				
09/04/2025		USDA		ACH	Check
	-3,516.00				
TOTAL	-3,516.00				
09/20/2025		USDA		ACH	Check
	-4,088.00				
TOTAL	-4,088.00				
09/12/2025		ADP		ADP ...	Check
	-62.44				
TOTAL	-62.44				
09/02/2025		UTILITY SUPPLY CO.	KIOWACITY	1766	Bill Pmt -Check
09/02/2025	-722.17		SUPPLIES FOR WATER LEAKS	215536	Bill
09/02/2025	-74.72		PVC PIPE CAP	215537	Bill
TOTAL	-796.89				
09/02/2025		360 BROADBAND		1767	Bill Pmt -Check
09/02/2025	-111.10		WATER PLANT INTERNET	246131	Bill
TOTAL	-111.10				
09/08/2025		Allied Waste Services of Alderson	TOWN OF KIOWA	1768	Bill Pmt -Check
09/08/2025	-10,277.25		AUGUST BILLING	0375...	Bill
TOTAL	-10,277.25				
09/16/2025		DEPT OF ENVIRONMENTAL QU...		1770	Bill Pmt -Check
09/16/2025	-62.00		WATER LICENSE	LEEA ...	Bill
TOTAL	-62.00				
09/18/2025		KIAMICHI ELECTRIC COOPERA...	2952001-2952004	1771	Bill Pmt -Check
09/18/2025	-496.70		AUGUST BILLING FOR WATER PLANT	29520...	Bill
	-1,008.26				
TOTAL	-1,504.96				
09/23/2025		ENVIRONMENTAL RESOURCE ...	TOWN OF KIOWA	1772	Bill Pmt -Check
09/10/2025	-185.00		TESTING	63435	Bill
09/15/2025	-31.00		105466		Bill
09/18/2025	-200.00		TESTING	105558	Bill
TOTAL	-416.00				
09/23/2025		HAWKINS INC	320356	1773	Bill Pmt -Check
09/15/2025	-1,698.20		FERRIC CLORIDE	71960...	Bill
	-26.50		FREIGHT		
09/16/2025	-40.00		CHEMICALS	71979...	Bill

1:26 PM
09/23/25

KIOWA PUBLIC WORKS AUTHORITY
Check Detail
September 2025

<u>Date</u>	<u>Paid Amount</u>	<u>Name</u>	<u>Memo</u>	<u>Num</u>	<u>Type</u>
TOTAL	-1,764.70				
09/09/2025		PWA	last paymt on acct # 901576 account closed 9/9/2025	3531	Check
	-93.83		closed acct # 901576 last paymt		
TOTAL	-93.83				
09/09/2025		Jason / Aundrea Ellis	meter deposit refund to customer acct# 901576	3532	Check
	-106.17		meter deposit refund to customer acct# 901576		
TOTAL	-106.17				

From: Robert Vaughan <robert.vaughan@isgengineering.com>
Sent: Friday, September 12, 2025 8:51 AM
To: leea@kiowaoklahoma.com; jeri@kiowaoklahoma.com; water@kiowaoklahoma.com
Cc: Dhonda Vaughan
Subject: Lake Generator project

This is disappointing after they (OWRB) had told you that this was an eligible expense.

What this means is that we now have \$28,000.00 less budget to work with and only a KEDDO grant in the amount of \$75,826.15.

The estimated cost for the lake generator was over \$100,000.00, so any cost above the KEDDO grant would need to be KPWA funds. We will not know the exact costs until bids are received.

We already advertised the project for bids and rescheduled the bid opening to October 23rd.

I need some guidance from the council. Do we move forward and KPWA pay the difference, or do we cancel the project and regroup on how to spend the KEDDO grant. Keep in mind KEDDO already jumped through hoops to get the generator approved and if we start over, they will again have to ask for approval to change scope again.

Thank You,
Robert Vaughan, P.E.

From: Kretchen Olmeda <Kretchen.Olmeda@owrb.ok.gov>
Sent: Thursday, September 11, 2025 1:27 PM
To: OWRB FAD Grants <FADGrants@owrb.ok.gov>; leea@kiowaoklahoma.com; jeri@kiowaoklahoma.com; water@kiowaoklahoma.com
Cc: Jordan Johnson <Jordan.Johnson@owrb.ok.gov>; Robert Vaughan <robert.vaughan@isgengineering.com>; Gregory Faris <Gregory.Faris@owrb.ok.gov>
Subject: RE: Kiowa PWA FAP-25-0025-R - Follow-Up on Kiowa Project & Checklist Reminder

Good afternoon,

There was some confusion on the use of the remaining funds on this REAP grant. I was under the impression that the generator would be for the current project that is being done. After talking with Robert yesterday, he confirmed that the generator is not for the current project at hand, therefore, the remaining funds cannot be used to purchase the generator. The REAP funds are only available for the proposed project that was approved and any requirements for said proposed project. Anything outside of that is considered a new project. Grant funds that are unused go back into the account to pass on to the next project on our list.

If you have any questions, please feel free to contact me directly.

Thank you,

Kretchen Olmeda | Projects & Operations Manager
Financial Assistance Division
(405) 530-8837-W | (405) 664-5763-C



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Have a blessed day 🍀

PWA DELINQUENT ACCOUNTS FOR SEPT 2025

ACCOUNTS THAT WERE DELINQUENT AS OF 9/11/2025.

ACCOUNT NUMBER	CUSTOMER NAME & NOTES	PAST DUE BAL	DATE PAID	AMT PAID	TOTAL ACCT BAL AFTER BILLING: 9/20/2025	WAS TURNED OFF 9/22
118325	ROCKY BINGHAM	206.44	9/21	\$188.00	\$201.64	
118245	MASON BORDWINE -(ALWAYS A LATE PAY)	\$123.96	9/22 @ 8:15am	\$100.00	\$117.88	
118501	WILLIAM & LORRIR BUTCHER	\$113.86	9/22 @ 10:30am	\$113.86	\$109.06	9/22/25
901449	AUSTON CRANK	\$84.79	9/18	\$84.79	\$82.63	
118511	PAM CRONE	\$231.13	9/21	\$240.00	\$106.09	
901567	JOANNA OVERTON	\$92.54	9/22 @ 8:05am	\$92.54	\$73.09	
901447	CORDALE & DASIJ WHITFIELD-(ALWAYS A LATE PAY)	\$98.76	9/22 @ 7:05am	\$98.76	\$92.21	
118120	JERRI & AARON ELLIS	\$133.71	9/16	\$121.55	\$119.30	
118405	FATH HORN	\$98.80	9/16	\$98.80	\$84.09	
118495						
118499						
118498						
118494	KIOWA RV PARK (ALL 4 ACCTS)	\$754.82	9/21	\$691.93	\$756.42	
7940	RACHEL JAMESON	\$80.92	9/22 @ 7:05am	\$80.00	\$93.93	
118443	JENNIFER & ALLEN MATHEWS	\$141.80	9/21	\$128.91	\$147.61	
901555	AMBER EDWARDS / CATLYN REDINE	\$810.95	9/11	\$300.00	\$638.61	
117973	CODY KAMRUD	\$91.18	9/19	\$99.00	\$102.00	
118419	JIMMY DOYLE -POA KENNETH DOYLE	64.93	9/23 @ 10.14am	\$318.59	\$0.00	9/22/25
3160	KIOWA POST OFFICE- (ALWAYS A LATE PAY)	134.84			\$257.42	
5610	DWAYNE LATTY	147.83	9/19	\$147.83	\$123.41	
901546	BOBBY JO & JAMES LAWSON	\$110.35	9/21	\$95.00	\$115.56	
901551	AARON & TIFFANY MATHISON	\$80.27	9/19	\$72.97	\$80.27	
6670	JOHNATHAN MULLER	\$119.43	9/18	\$110.00	\$140.01	
10410	RICHARD NADEAU	\$95.93	9/17	\$87.21	\$149.65	
1120	LINDA NAUGLE	\$102.73	9/18	\$106.00	\$84.91	
901538	KATHERINE HOPKINS & GARREN WALKER	\$120.23	9/19	\$120.00	\$98.16	
901513	CAMERON ODELL	\$116.99	9/22 @ 8:09am	\$106.00	\$111.80	
410	RANDY POWELL	\$136.03	9/19	\$130.00	\$115.28	
901528	SEARRA LONG ESTWICK	\$189.66	9/20	\$189.66	\$164.87	
118439	CAYTLYN CURTIS SHIELDS	\$95.88	9/19 - 9/18	\$102.00	\$81.89	
118411	STORMI TRAVIS	119.04	9/21	119.04	127.27	
118450	TW TUCKER	\$103.47	9/17	\$103.47	\$83.56	
118228	KELLY WARREN	\$217.23	8/17	\$216.00	\$226.09	
901543	ANTHONY WATTS	\$98.45	8/16	\$100.00	\$92.74	
200	CRYSTAL MARSHALL - ALREADY DICONNETED AS OF 6/2025	\$688.34				6/1/25
6260	RIKKI ROBSON- ALREADY DISCONNECTED AS OF 7/2025	\$599.58				7/1/25

AS OF 9/25/2025 WATER LEAK ADJUSTMENTS GIVEN

ACCT #	PERSON REQUESTING ADJUSTMENT	WATER ADJ		SEWER ADJ		TOTAL ADJ	COMPLETED ON
7840	RUTH MURPHY	\$43.76		\$28.65		\$72.41	8-Sep
118230	PRAISE FELLOWSHIP CHUR	\$34.60		N/A		\$34.60	15-Sep