TOWN OF KIOWA MINUTES

FOR REGULAR MONTHLY MEETING

MARCH 30, 2023 @ 7:00 P.M.

OR IMMEDIATELY FOLLOWING THE PWA REGULAR MEETING

AT THE KIOWA CITY HALL

813 S. HARRISON ST.

KIOWA, OKLAHOMA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions, corrections and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, Attorney or to the recommending board, commission or committee.

**CALL MEETING TO ORDER:** Mayor Peterson called meeting to order @ 8:11 P.M.

**ROLL CALL:** Hall present, Peterson present, Vanblaricom present, Sexton present, Drake present.

**APPROVAL OF THE MINUTES:** No questions. Peterson made the motion to approve the minutes. Seconded by Sexton. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**APPROVAL OF THE FINANCIAL REPORT:** Tracy Reed, “We are 67% through our fiscal year. Our income in general fund is at 77% so we’re above where we thought we would be at this time of the fiscal year. Most departments had normal operating expenses in the month of February.” Peterson made the motion to approve the financial report. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**APPROVAL OF THE PURCHASES:** No questions. Peterson made the motion to approve the purchases. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**MAINTENANCE REPORT:** Zack Taylor, “We’ve been cleaning ditches, moving gravel, and doing some road repairs.”

**ANIMAL CONTROL REPORT:** Loyd Hasty, “We got about 4 dogs this month and a pig.”

**POLICE DEPARTMENT REPORT:** Jess Wilson, “We had 410 contacts for the month and 66 calls for service.”

**FIRE DEPARTMENT REPORT:** Clayton Nichols, “WE had 12 calls for the month, 4 medical, 5 grass fires, 1 standby for high speed chase, and 2 traffic controls for PD.”

1. **Presentation from Lisa & Trey Irby about renewing BCBS insurance for the New Year.** Presentation by Lisa Irby.
2. **Discussion and possible approval to renew BCBS for the New Year.** Peterson made the motion to approve to renew BCBS insurance for the new year. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom-yes, Sexton- yes, Drake- yes. Motion carries.
3. **Discussion about residents having home address posted.** Discussed sending a letter stating the importance for residents having their address posted visibly in case of an emergency.
4. **Discussion and possible approval to purchase new tires for maintenance truck.** Peterson made the motion to approve to purchase 4 new tires from T&W Tire for the 2013 F-150 maintenance truck in the amount of $812.95. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
5. **Discussion and possible approval to purchase new battery for maintenance truck.** Sexton made the motion to approve to purchase a new battery for the 2012 F-150 maintenance truck from O’reilly Auto Parts in the amount of $156.02. Seconded by Peterson. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
6. **Discussion and possible approval to close Nutrition Meal Account at First Bank.** Jeri Ann Hasty states that we have two accounts for the nutrition center and end up transferring money from one to another every month to cover costs and pay bills. She’s spoken with Ellen from Feed the Need and she agrees that only one account is needed. Peterson made the motion to close Nutrition Meal Account #2125862 at First Bank and transfer funds to account #2110160. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
7. **Discussion and possible approval to take firefighters off of probation.** Peterson made the motion to take Clifford Sexton, Tommy Mitchell, Wesley “Clark” Kelley, Clayton Nichols, Jeff Smith, William Ellis, Jeffrey Drake, Dannie Kelley, Brandon Jameson, and Zack Taylor off of probation. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- abstain, Sexton- yes, Drake- yes. Motion carries.
8. **Discussion and take action on contributions for volunteer firefighters with Oklahoma Firefighters Pension System.** Peterson made the motion to pay contributions for volunteer firefighters with Oklahoma Firefighters Pension System for 8 firefighters last year and 9 this year in the amount of $1,140.00. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- abstain, Sexton- yes, Drake- yes. Motion carries.
9. **Discussion and possible approval to pay the maintenance bill for the fire department for tanker and engine.** Peterson made the motion to approve to pay maintenance bill for the fire department to Myder Fire Support, LLC in the amount of $2,313.51. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
10. **Discussion and possible approval for tin horns to be placed @ fire station #3.** Peterson made the motion to approve to purchase 2 15in 30 ft long galvanized tin horns and 2 sleeves to be placed at fire station #3. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
11. **Discussion and take action on contract with KEDDO for REAP grant for the fire department.** Peterson made the motion to sign contract with KEDDO for REAP grant for the fire department. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
12. **Discussion and possible approval for run pay for the fire department.** No vote.
13. **Discussion and possible approval for police department to make a donation to Kiowa High School prom.** Vanblaricom made the motion to approve to donate $500.00 to Brandy Wills for Kiowa High School prom from the police department. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
14. **Discussion and possible approval to purchase new police vehicles.** Peterson made the motion to purchase two 2023 Dodge chargers from Bob Howard for $36,000.00 each. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
15. **Discussion and possible approval to surplus old generator at the community center.** Peterson made the motion to surplus old generator at the community center once the new generator is installed. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**The three (3) Executive Sessions will be held consecutively with findings after the Board of Trustee’s return.**

1. **Discussion and possible approval to enter into executive session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of police officer. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion to enter into executive session @ 8:53 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
2. **Discussion and possible approval of findings from executive session for police officer.** Returned from executive session @ 9:25 P.M. Peterson made the motion to hire Dyllan Brown at $15.87 an hour, 1 year probation, insurance after 60 days, and revisit retirement at a later time. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
3. **Discussion and possible approval to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Zack Taylor. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion to enter into executive session @ 8:53 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
4. **Discussion and possible approval of findings from executive session for Zack Taylor.** Returned from executive session @ 9:25 P.M. No vote.
5. **Discussion and possible approval to enter into executive session for the purpose of discussion of possible promotions and/or pay raise or disciplinary action for Loyd Hasty. OS TITLE 25 SECTION 307 (B) (1)** Peterson made the motion to enter into executive session @ 8:53 P.M. Seconded by Hall. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.
6. **Discussion and possible approval of findings from executive session for Loyd Hasty.** Returned from executive session @ 9:25 P.M. No vote.

**NEW BUSINESS:** N/A

**PUBLIC DISCUSSION:** N/A

**ADJOURN:** Peterson made the motion to adjourn @ 9:27 P.M. Seconded by Sexton. Hall- yes, Peterson- yes, Vanblaricom- yes, Sexton- yes, Drake- yes. Motion carries.

**TIME ADJOURNED:** 9:27 P.M.

IF ASSISTANCE IS NEEDED PLEASE NOTIFY THE CITY HALL AT 918-432-5621, 24 HOURS IN ADVANCE.